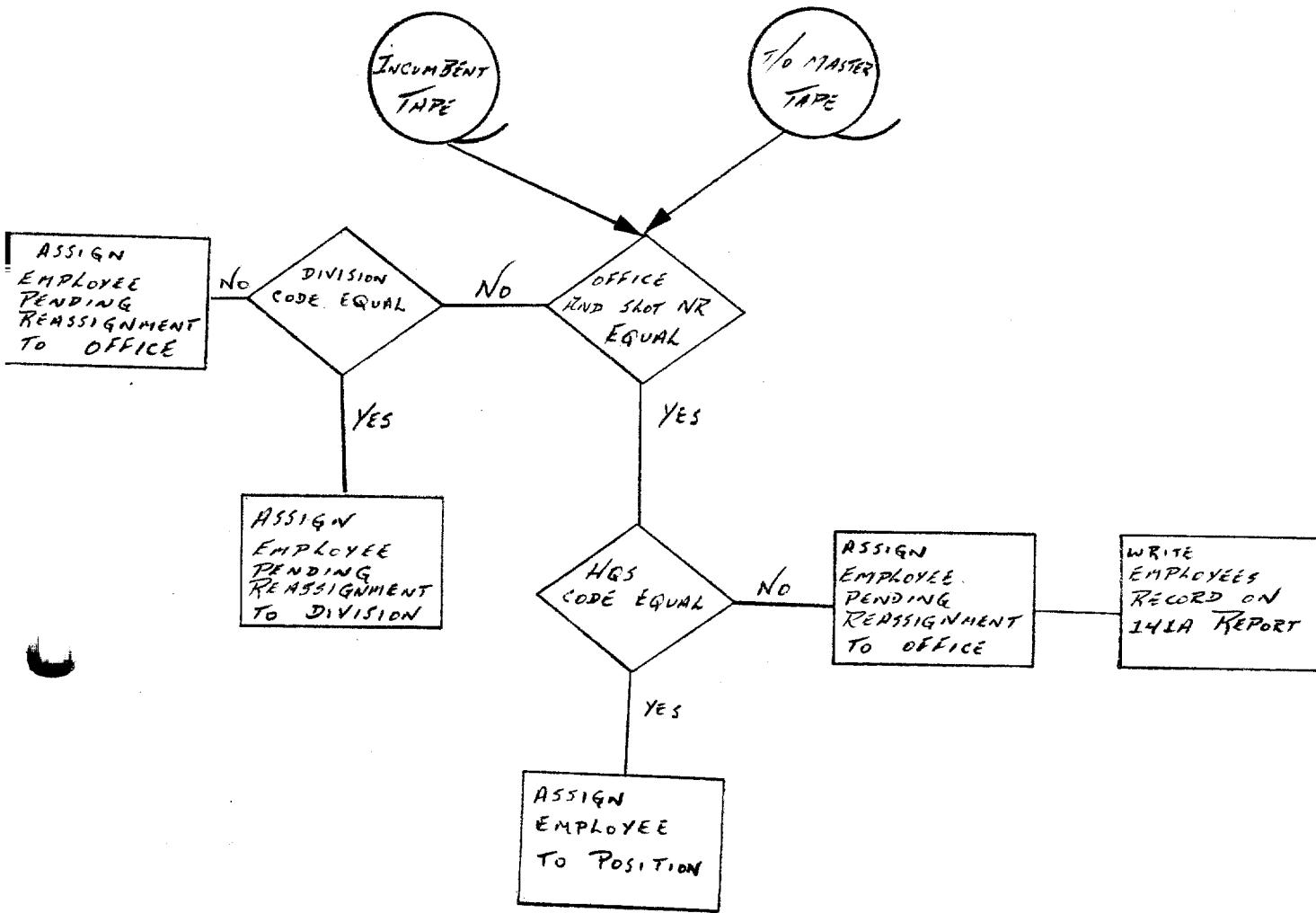


TAB

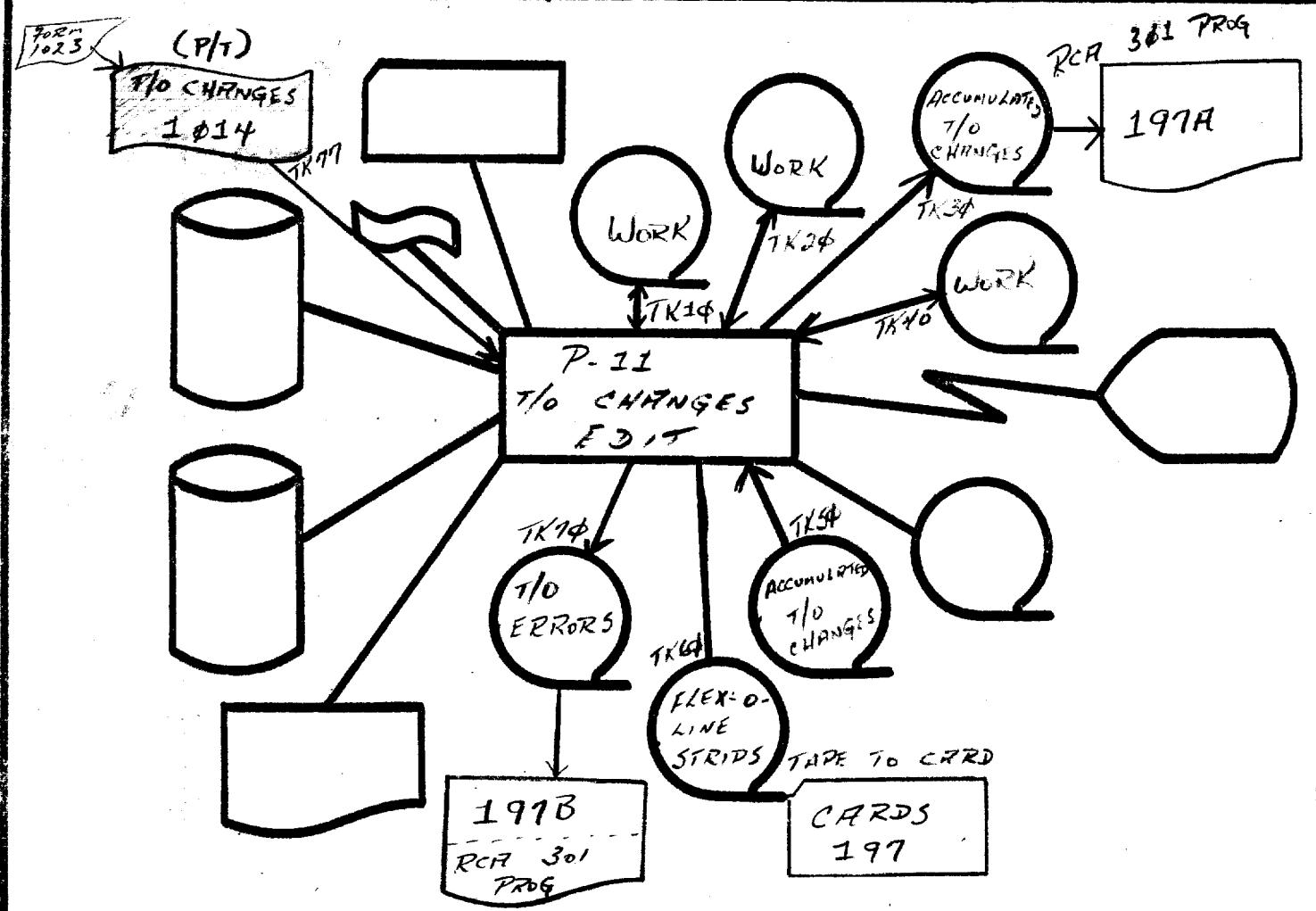
ASSIGNMENT OF EMPLOYEES TO PENDING REASSIGNMENT

NOTE: Employees are placed in the Pending Reassignment categories as a result of one of the following conditions:

1. Their position slot has been established. The employee's record now contains a valid slot number.
2. They have been assigned by the Office of Personnel. This is accomplished by assigning the employee to a "dummy" position 0000.

5010 2001 RELEASE UNDER E.O. 14176
S E C R E T E M S F L O W C H A R T

Program No.	Program Name	Job Name
P-11 ²⁰	T/O CHANGES EDIT	STATINTL
Office Control Code	Drawn By	Chart
No.		Page
25	RCA	1 of 1
301	Period, OCS/MSD/MFP	1 of 1



Brief Description of Program:

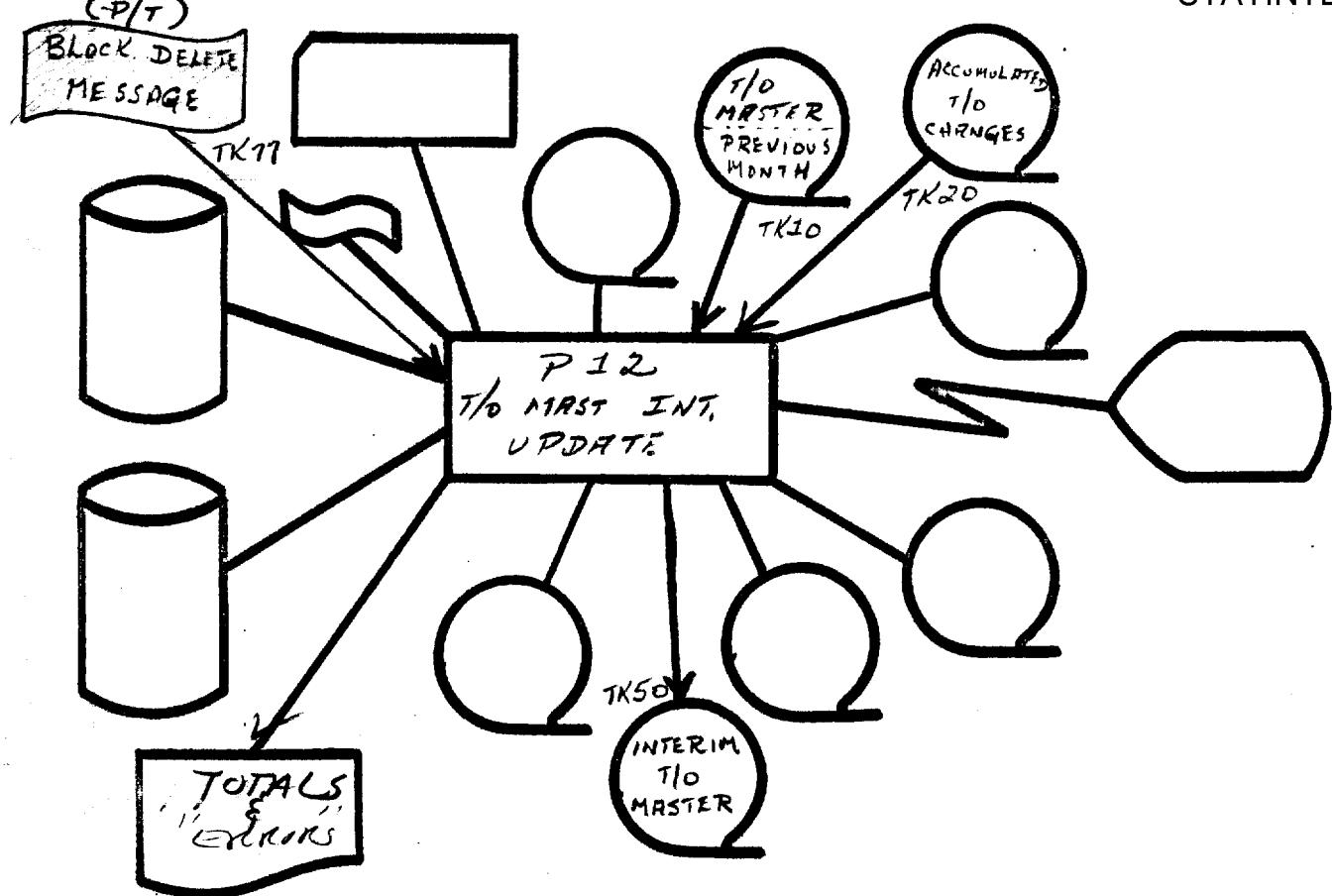
Brief Description of Program.

1. Takes 1% transaction paper tape that are produced from the T-204 1023 and edit them for duplicate control numbers etc.
2. Transaction errors are put on Error Report 1973.
3. ~~These~~ transactions are merged together with previous accumulated 1% changes, sorted on control number and a "new" accumulated 1% change tape is produced.
4. A card is punched for all good transactions, that in turn is used to produce a T-204-1023 tape.
5. ~~of~~ transactions from ~~Report~~ produced for all good transactions during time for that period.

SYSTEMS FLOW CHART

Program No.	Program Name	Job Name					
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 301	[REDACTED]	RCA	MONTHLY	DCS/11SD/MED	11 APR 69	1 of 1	1 of 1

STATINTL

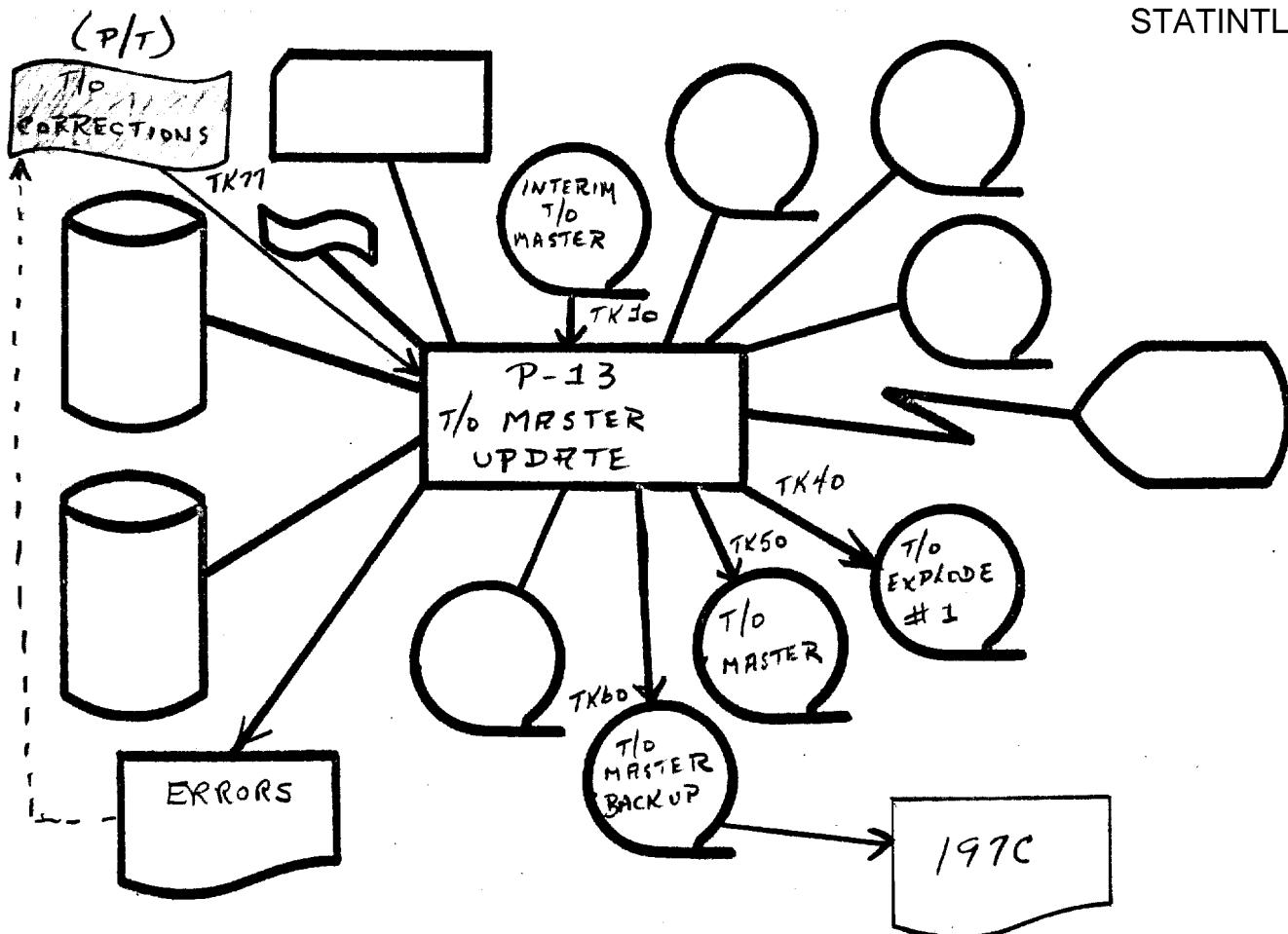


2/ Brief Description of Program:

1. Accumulated T/O changes are applied against current T/O master
2. Errors and totals are produced and sent to customer
3. Interim T/O master is produced
4. Will delete in block of consecutive numbers on T/O master and indicate that this has been done through a Block Delete message.

Program No.	Program Name	Flow Chart						Job Name
Office Control Code	Drawn By							
P-13	T/O MASTER UPDATE							P MO END

25 296 [REDACTED] RCR MONTHLY OCS/MSD/M&P 11 APR 69 1 of 1 1 of 1



Brief Description of Program:

1. Final T/O Master Update for the month, applying transactions that were previously errors from the Interim Update (P-12) and last period T/O changes.
2. Employ same editing features as P-11 & P-12.
3. Coding Clerk is called if any errors occur, so a immediate change can be made. This is accomplished until all errors are corrected.
4. Approved For Release 2001/05/15: CIA-RDP78-07181R000200020039-3/35 1:00

to add to assign PCK Control numbers to incoming units.

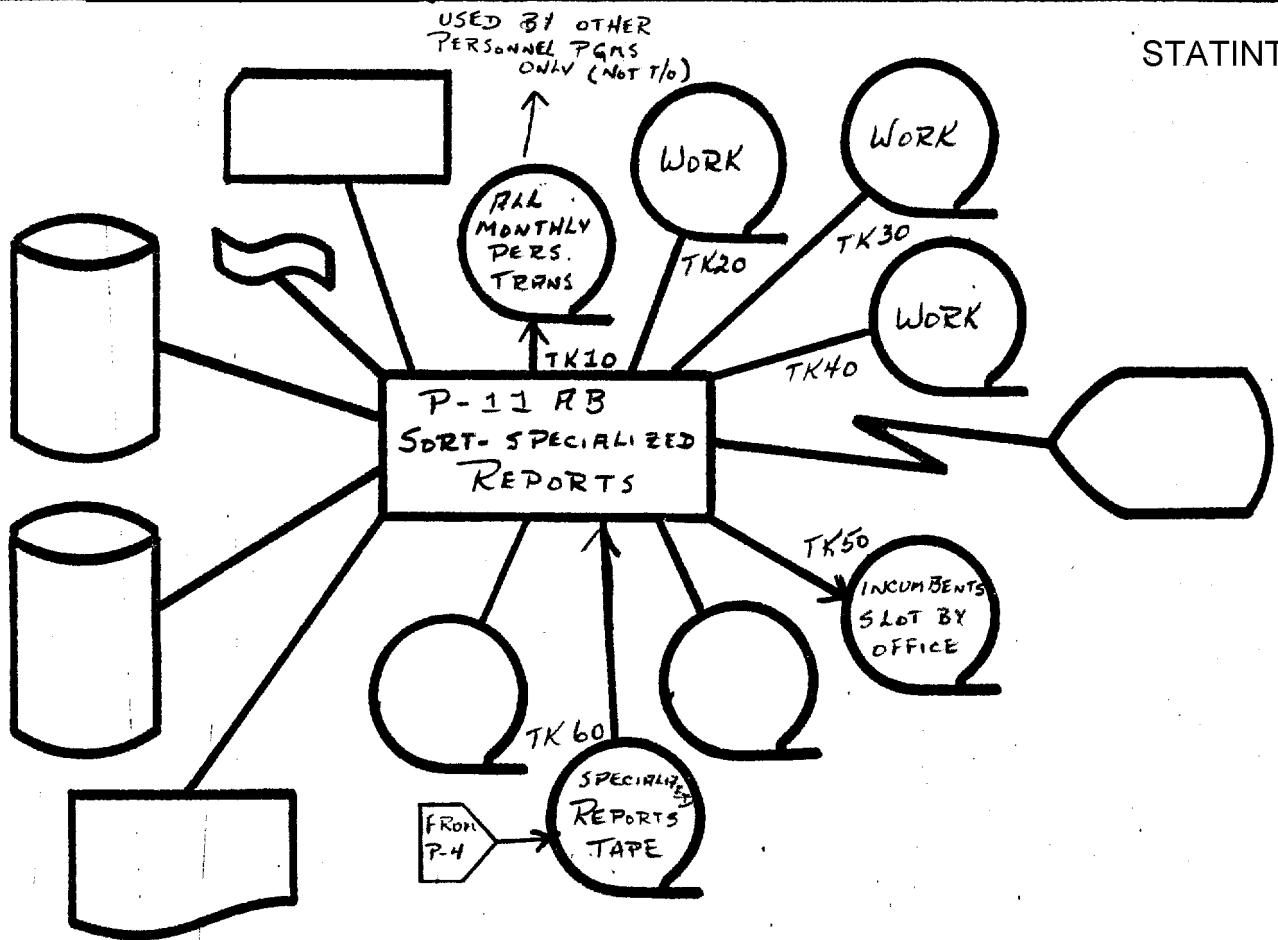
Over

5. To update also contains updated state for
building reports 143, 146A&3, 148, 149

6. Pending Reassignment Table contains all the
clerking positions and associated PCZ control number
that are used for Pending Reassignment documents
for each Division and Office.

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296		RC7	MONTHLY	DCS/MSD/MED	11 APR 69	1 of 1	1 of 1

STATINTL



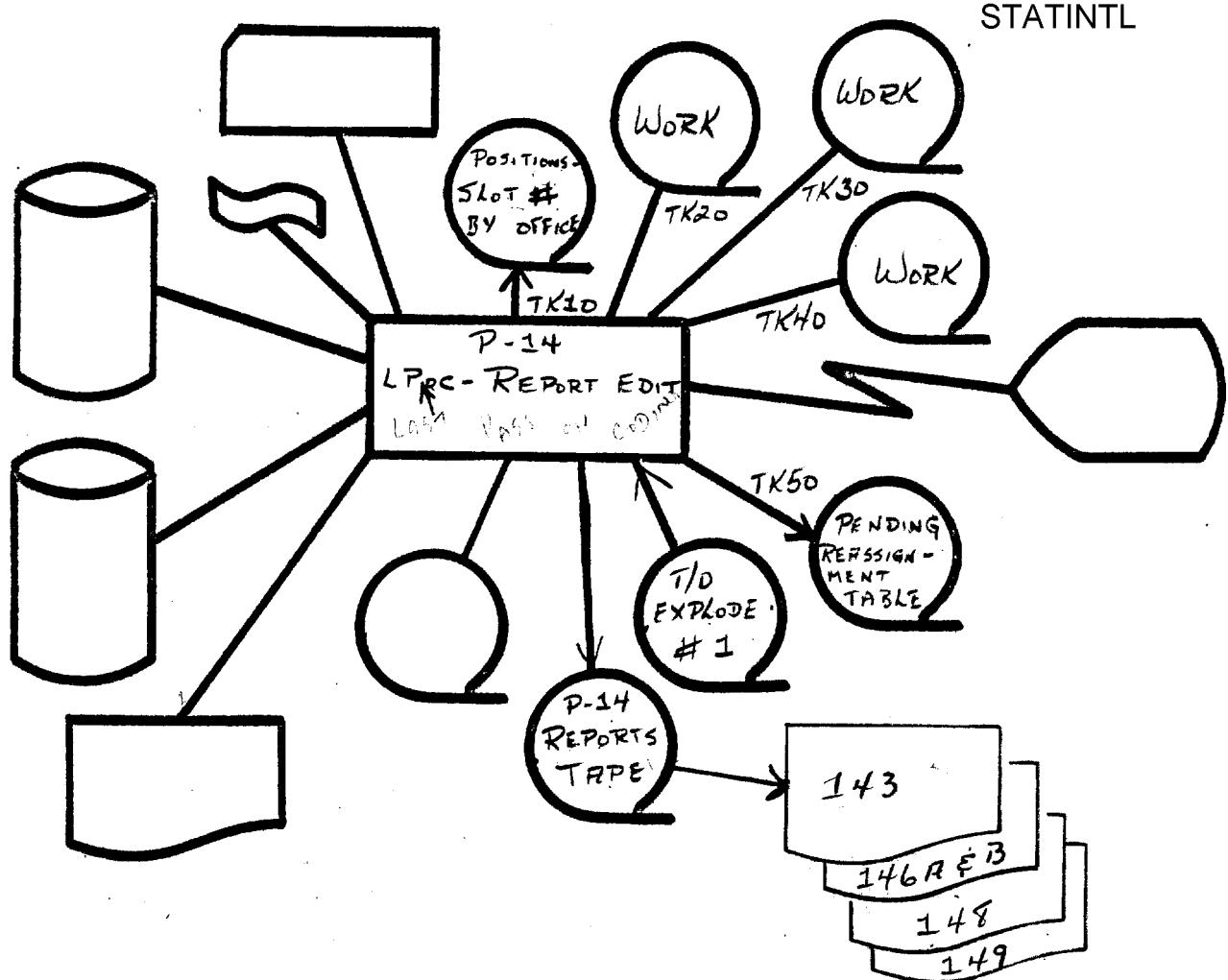
Brief Description of Program:

Sorts all incumbents used on the PCR (slot by OFFICE) and produces tape with "All monthly personnel transactions" which are used by other personnel programs.

70/43 1:00

Approved For Release 2001/05/11 : CIA-RDP78-07181R000200020039-30/35

Program No.	Program Name						Job Name	
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page	
P-14 25 296		RCA	MONTHLY	005/NSD/NSD	11 APR 69	1 of 1	1 of 1	



Brief Description of Program:

1. The Explode tape is sorted on 3 sort keys

Three different output tapes are produced and one which
produces reports 143, 146 A & B, 148 & 149

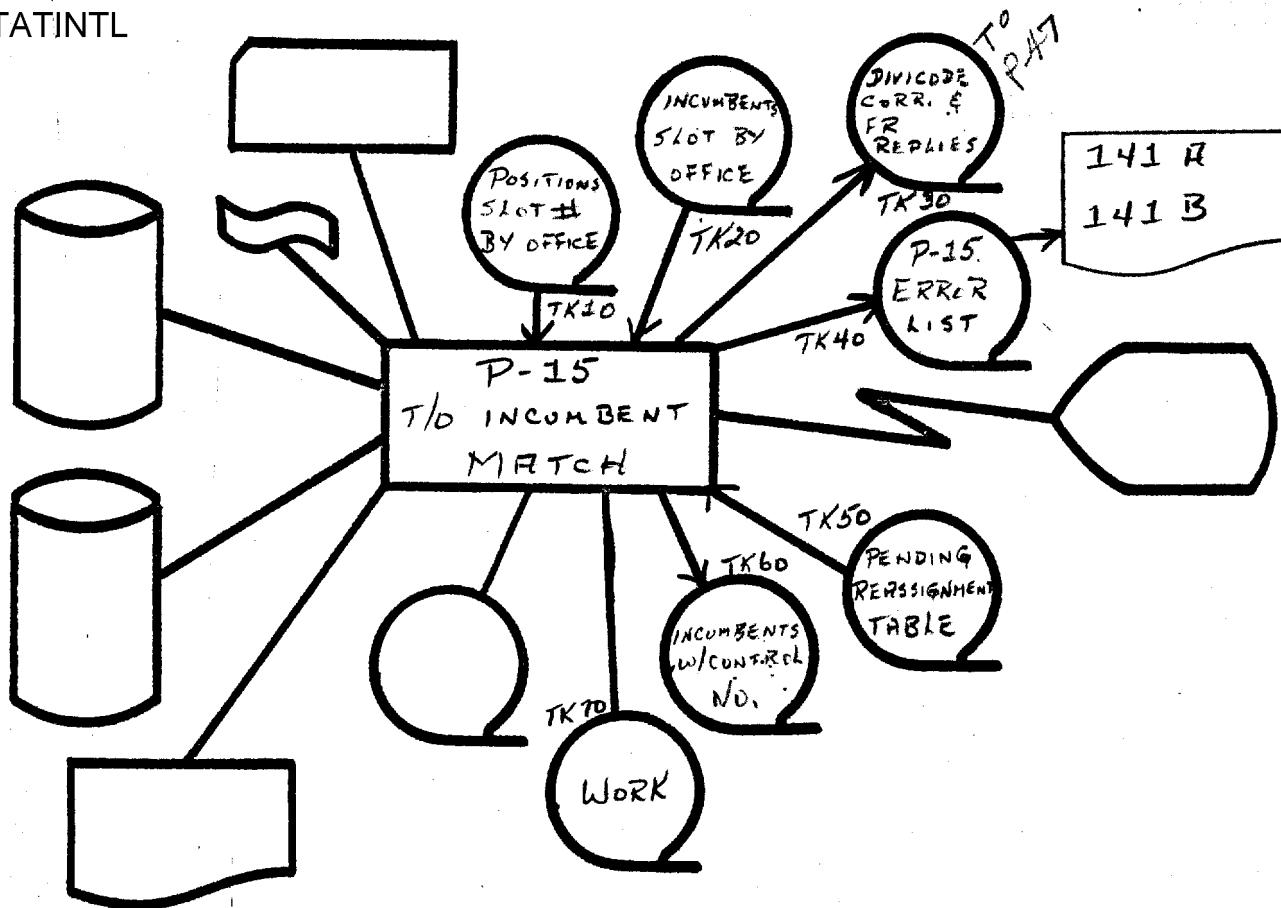
7045 30

SYSTEMS FLOW CHART

70/35 30

Program No.	Program Name					Job Name
P-15	T/O INCUMBENT MATCH					PMOEND
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart
25 296		PCR	MONTHLY	OCS/MSD/MEP	11 APR 69	1 of 1
						Page
						1 of 1

STATINTL



Brief Description of Program:

1. MAN DATA IS MATCHED WITH POSITION DATA (SEE OTHER SIDE)
PCR IS INSERTED INTO THE MAN RECORDS
2. REPORT 141A INDICATES THE T/O RECORDS & MAN RECORDS THAT DO NOT MATCH ON HEADQUARTERS CODE.
3. REPORT 141B - CONTAINS ALL INCUMBENTS IN A PENDING REASSIGNMENT STATUS.
4. REPORT 141C - CONTAINS T/O RECORDS & MAN RECORDS THAT DO NOT MATCH ON DIVISION CODE.

OFF/DIV/SEQUENCE NR.
POS

1 OFF / Shot / Control No | ← # BY OFFICE RECORD

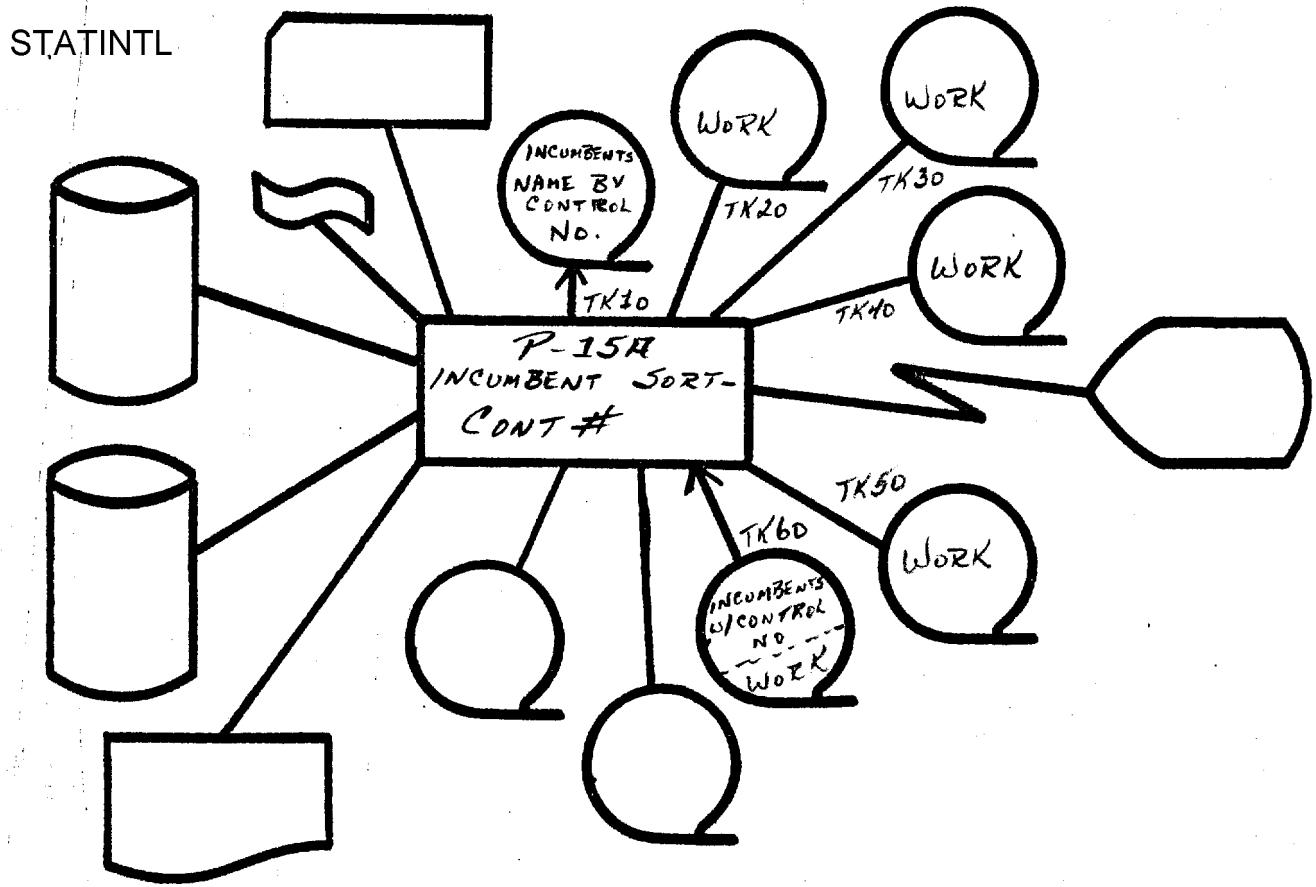
OVERLAYS
OFF & SHOT

OFF / Shot / New Data

INCUMBENTS
No | ← Shot BY OFFICE RECORD

THIS RECORD IS THEN WRITTEN
ON THE INCUMBENTS
w/ CONTROL NO. TAPE

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296	[REDACTED]	RCR	MONTHLY	OCS/MSD/MEP	11 APR 69	1 of 1	1 of 1

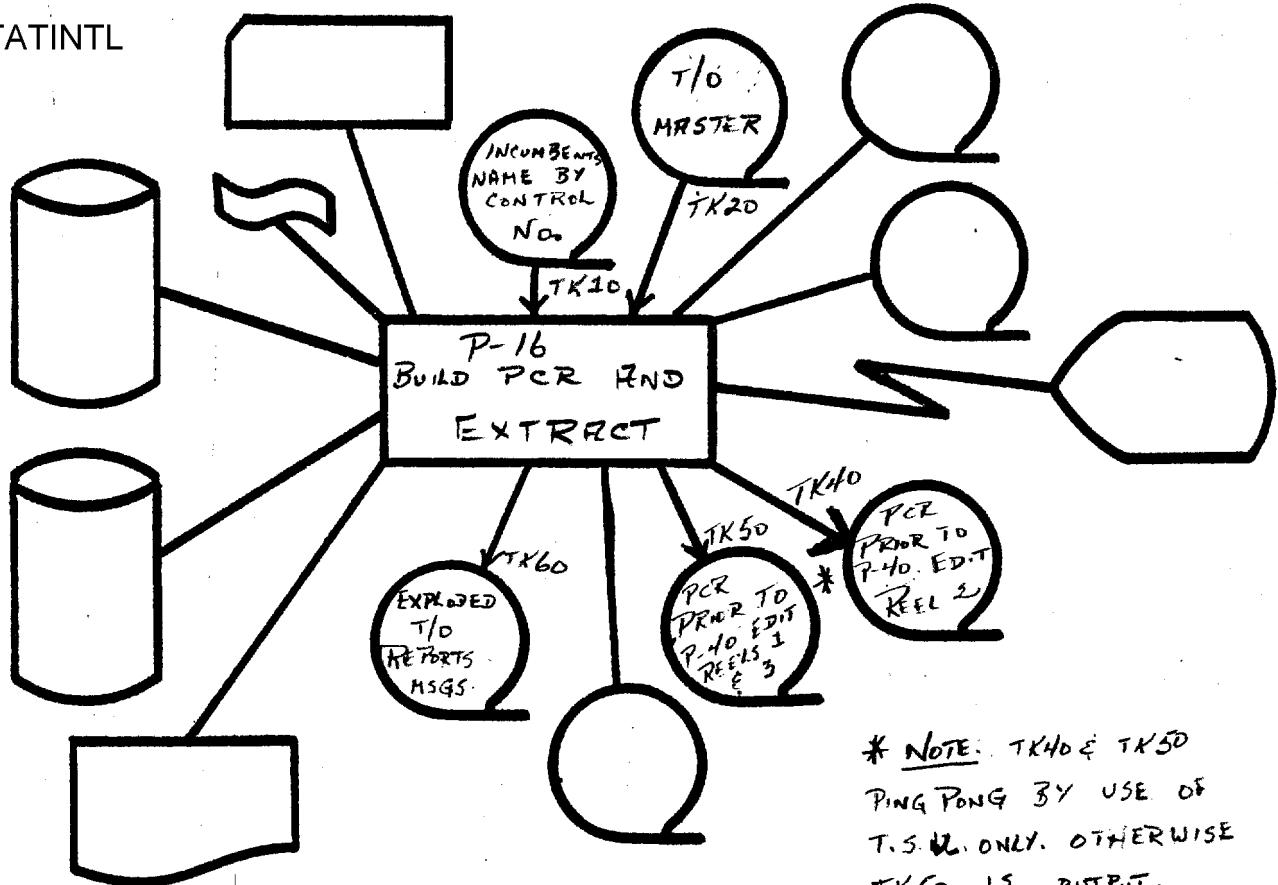


Brief Description of Program:

SORTS INCUMBENTS BY CONTROL NO.

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-16 25 296	[REDACTED]	PCR	MONTHLY	OCS/MSD/MED	11 APR 69	1 of 1	1 of 1

STATINTL



T.S.U. = TAPE SWITCHING UNIT

Brief Description of Program:

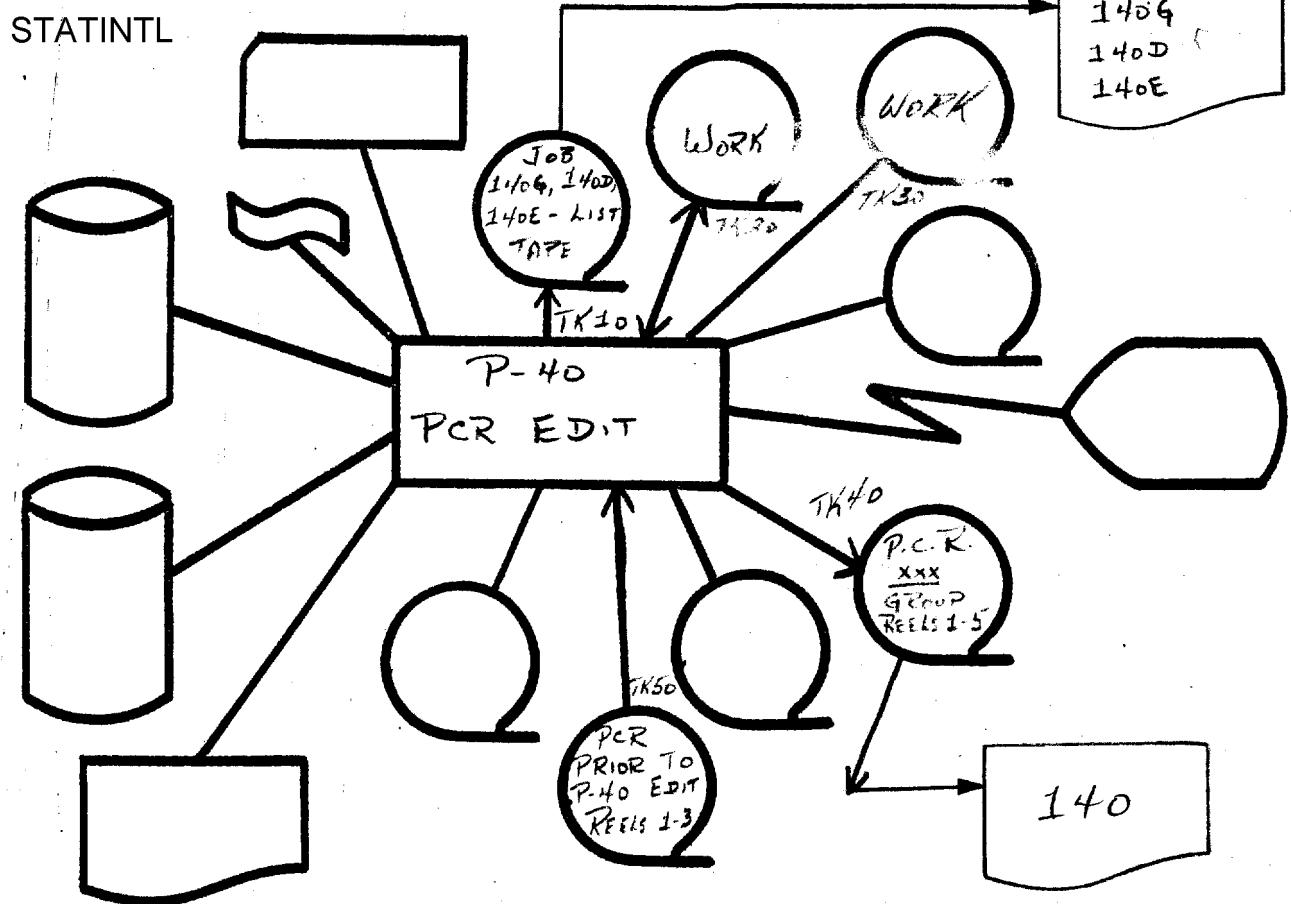
1. Matches T/D master, which includes all headers, against the Incumbent (MAN) Records and builds a Position control register (PCR).
2. Extract records which will be input to Program P-17 which in turn produces reports.

70/45 1:00

SYSTEMS FLOW CHART

70/35 8:00

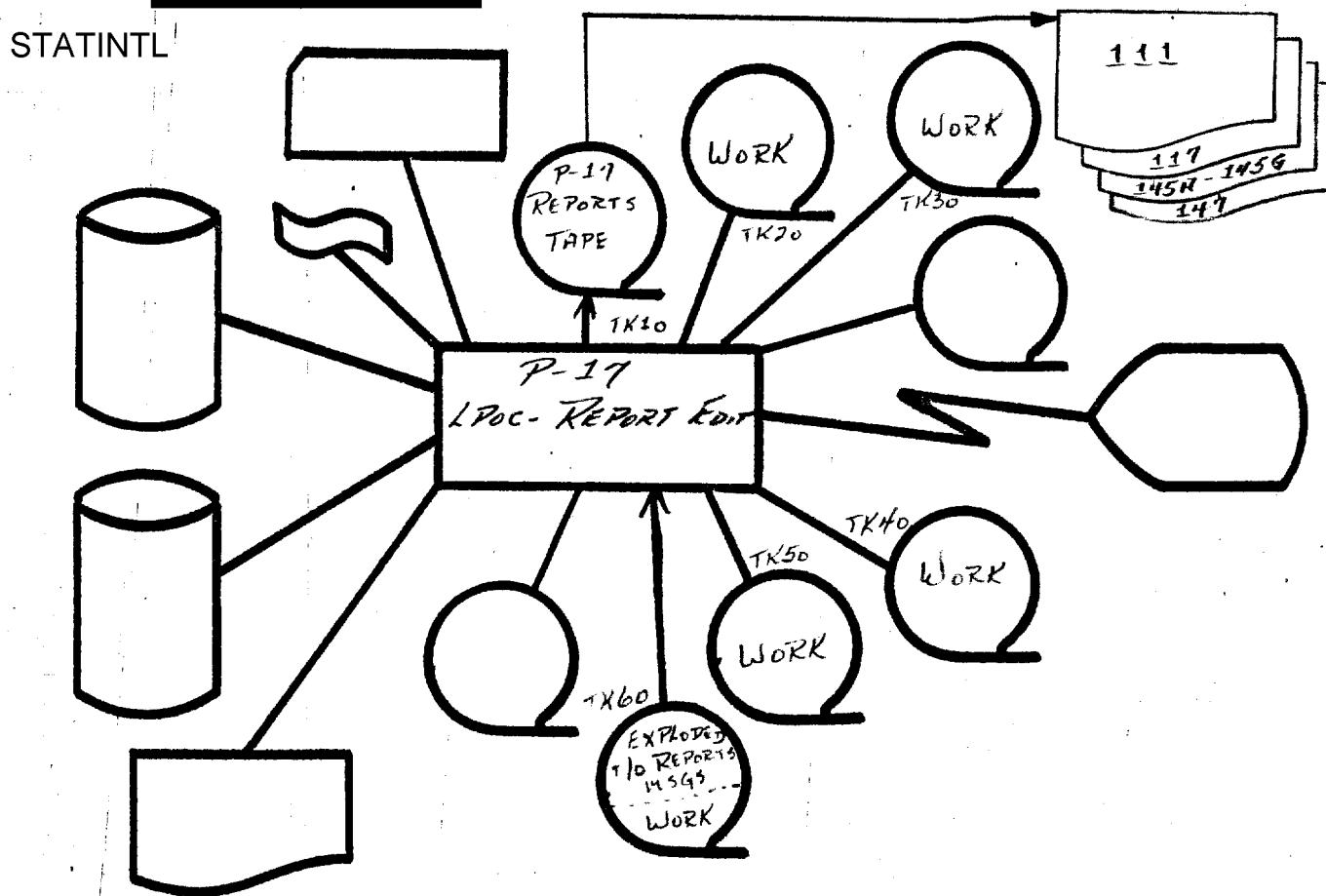
Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-40 25	PCR EDIT 296	RCR	MON WEEKLY	OCSP/MSOP/MEP	14 APR 69	1 of 1	1 of 1



Brief Description of Program:

1. *From the PCR that has Non-Staffing, Development Complement and Pending Reassignment leaders with no incumbents assigned, and produces PCR list tape for each directorate.*
2. *Produces a list tape for reports to G, 1403 & 1405.*

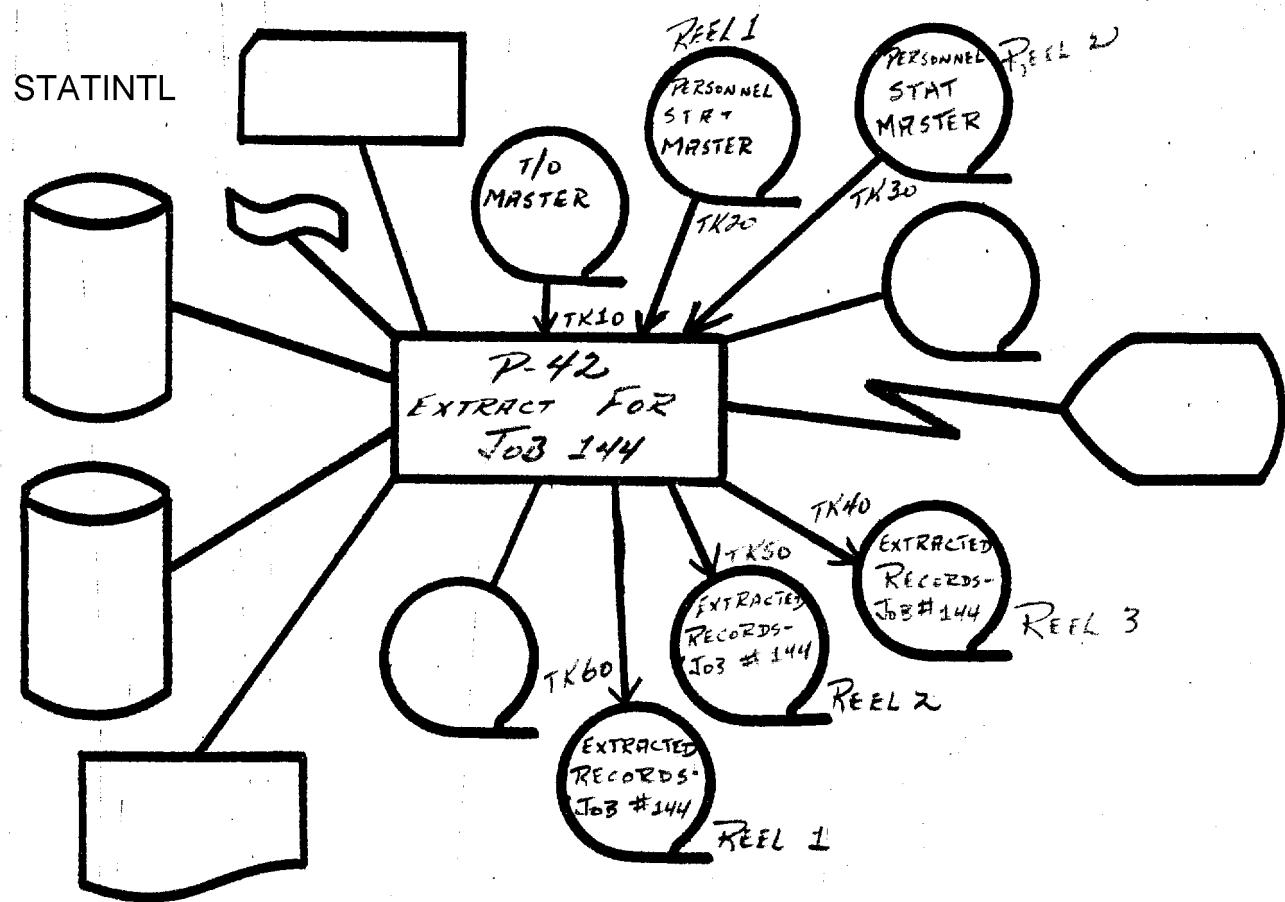
Program No.	Program Name	Job Name					
P-17	LPOC - REPORT EDIT	PMOEND					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
15 296		PC17	MONTHLY	OC5/MSD/MEP	14 APR 69	1 of 1	1 of 1



Brief Description of Program:

Sorts down the extracted records from Pgm P-40
and produces a list type for a line - report

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-42 25 296	[REDACTED]	PCM	MONTHLY	OCG/MCO/MEP	14 APR 69	1 of 1	1 of 1



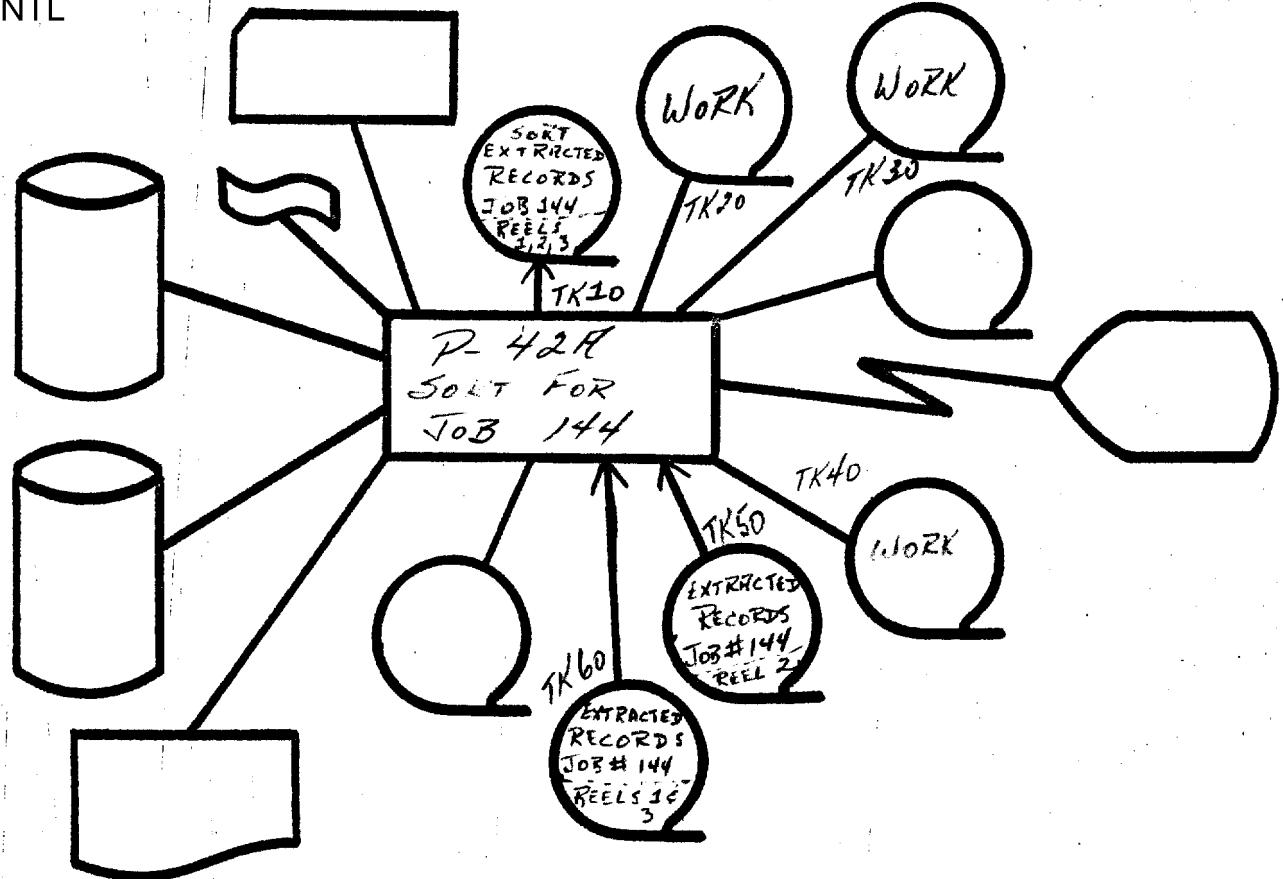
Brief Description of Program:

1 of 3 pages to build reports 144A - 144I

P-42
P-42A
P-43

Program No.	Program Name	Job Name					
P-42A	SORT FOR JOB 144	PHOENIX					
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296	[REDACTED]	RCA	MONTHLY	OCS/MSD/MEP	14 APR 65	1 of 1	1 of 1

STATINTL

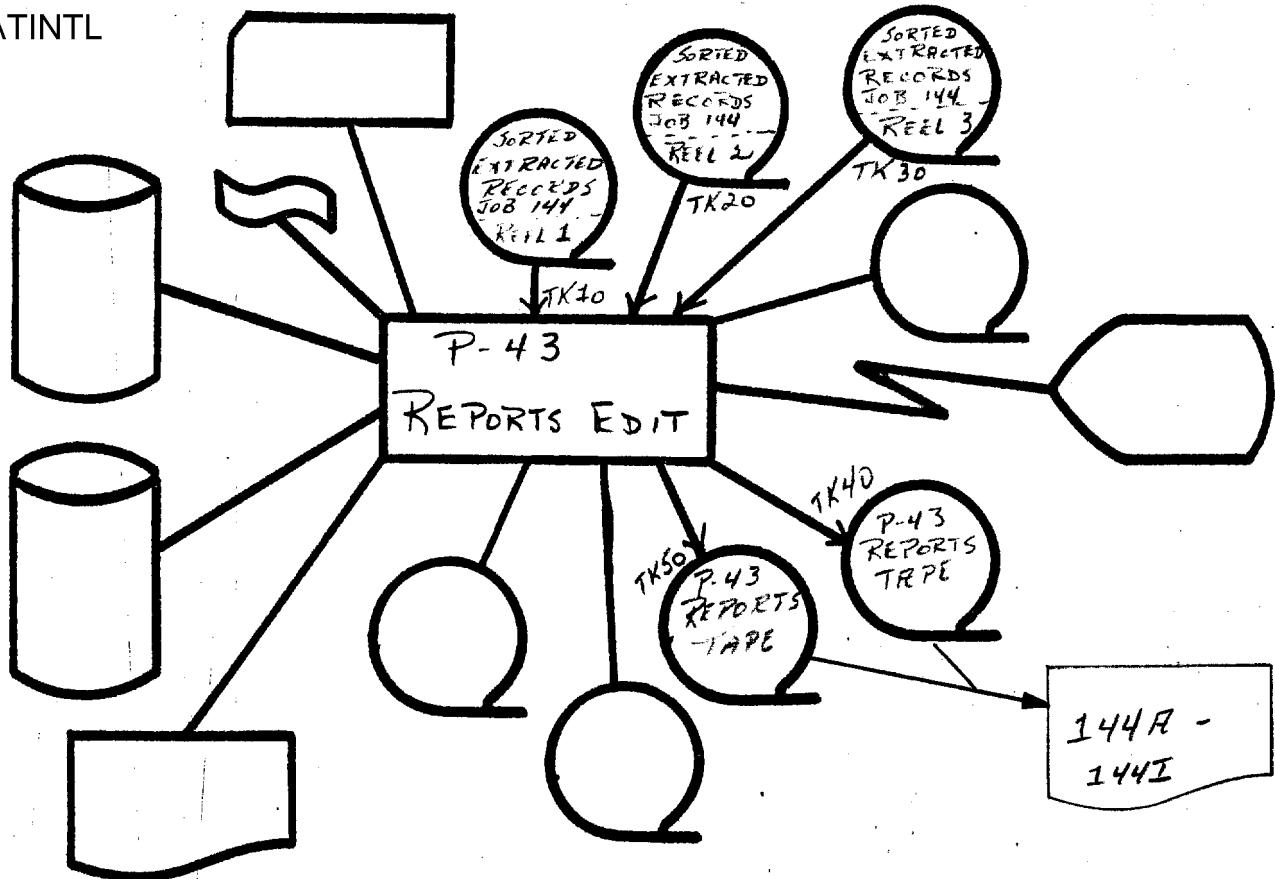


Brief Description of Program:

Sorts the records that are output from
P-42

Program No.	Program Name	Job Name					
P-43	REPORTS EDIT	PMOEND					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296	[REDACTED]	RCA	M 10 12 W 11 13 H 12 14	OCS/HSD/MEP	14 APR 69	1 of 1	1 of 1

STATINTL

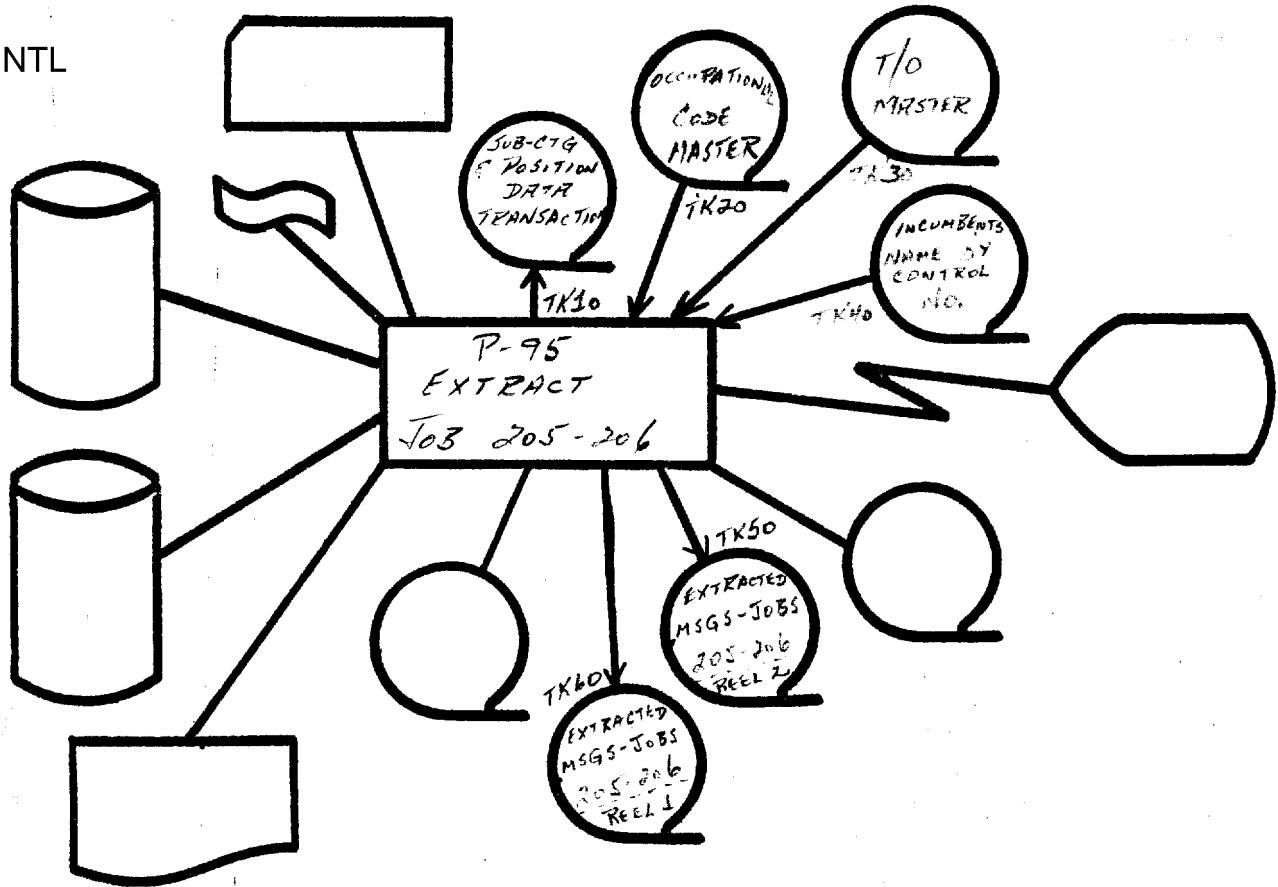


Brief Description of Program:

Edits input and builds reports (list type) for reports 144A - 144I (Tabulations of Positions and incumbents arranged in various sequences)

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-95	EXTRACT JOB 205-206	TK0	MONTHLY	05/MBD/ME7	14 MAR 69	1 of 1	1 of 1

STATINTL



Brief Description of Program:

1 of 3 pgms to build reports 205-206

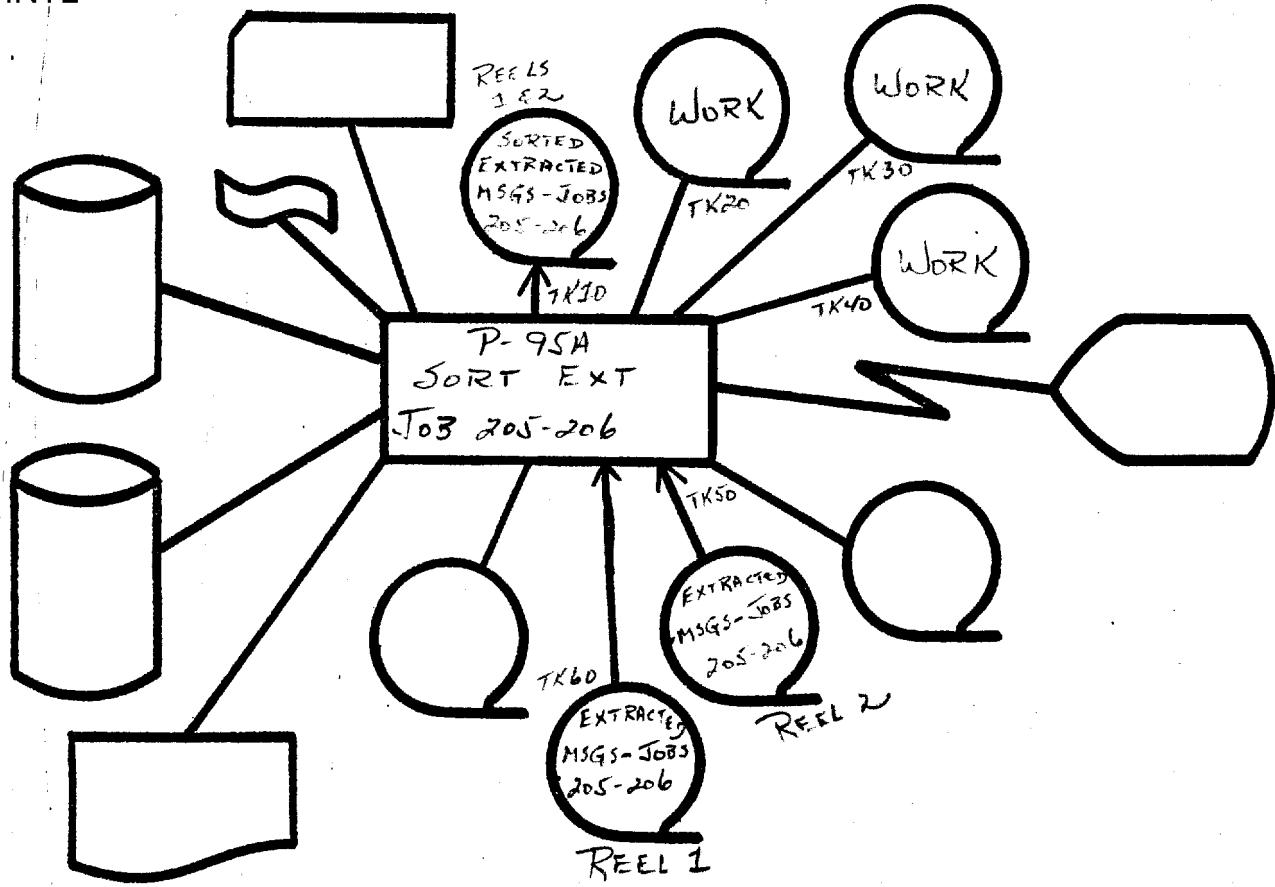
P-95
P-95A
P-95B

The Sub-category Code and Position data for the
incumbent is written to a tape which is used to
create the Personnel Position Status Master on
Program P-95B

SYSTEMS FLOW CHART

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P 95A 25 296	[REDACTED]	RCA	MONTHLY	005/MSD/MEP	18 APR 69	1 of 1	1 of 1

STATINTL



Brief Description of Program:

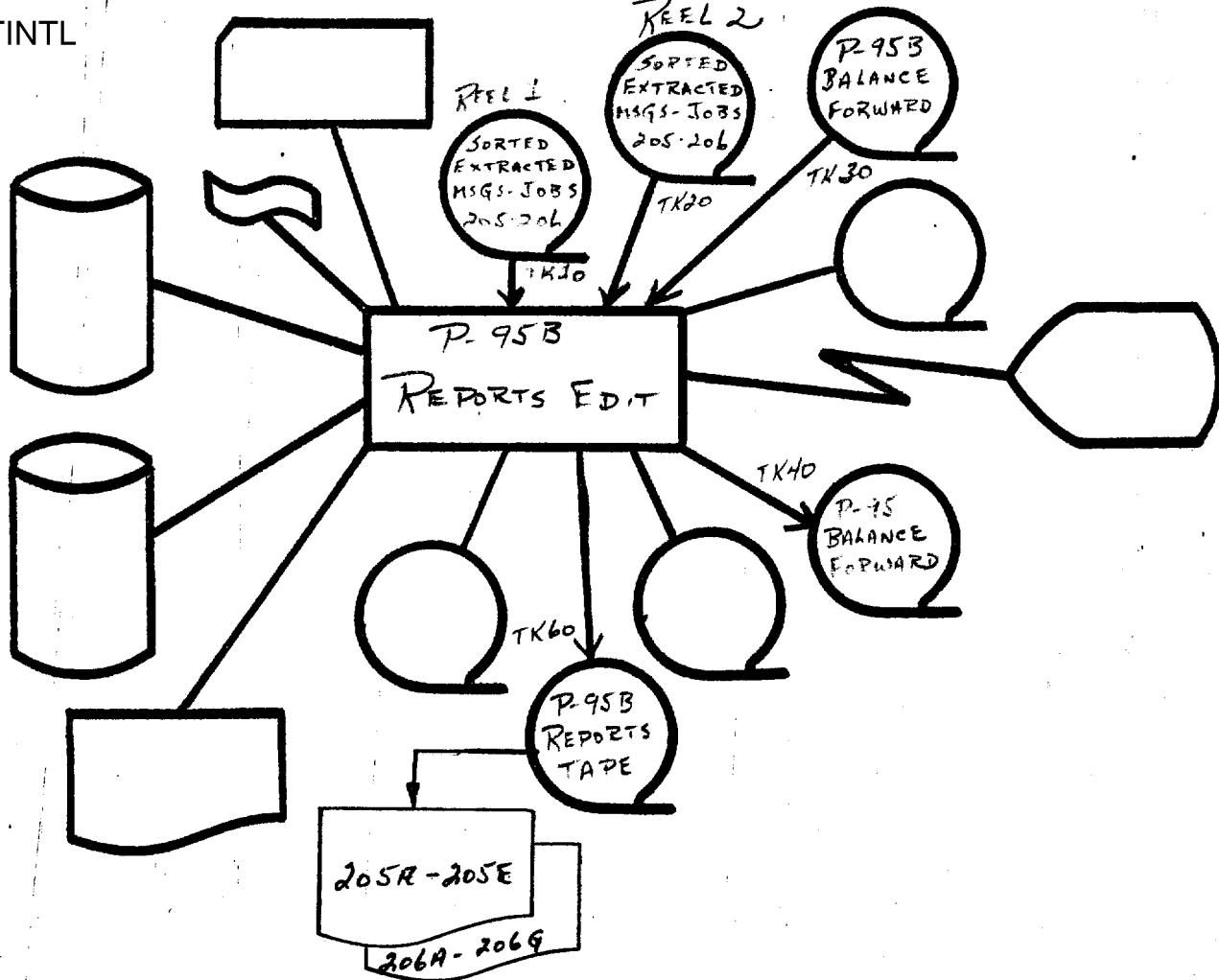
Sorts records output from P. 95

70145 :30

70135

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-95B 25 296	RCA	REPOR TS EDIT	MONTHLY	Q	OCS /MSD/MEP 18 MAR 69	1 of 1	1 of 1

STATINTL



Brief Description of Program:

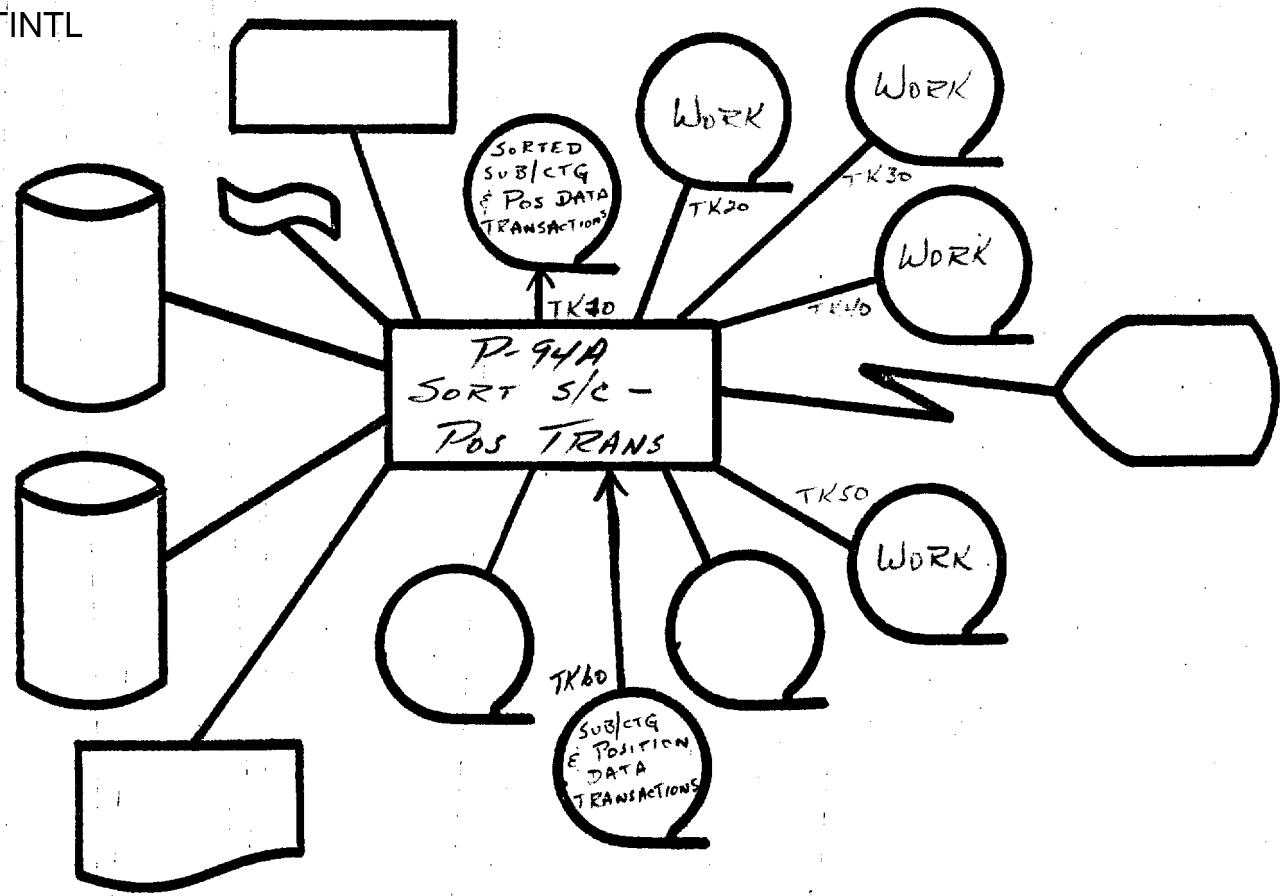
Builds reports 205 thru 206
(manpower Studies)

Tabulation
of Relationship of positions and personnel

SYSTEMS FLOW CHART

Program No.	Program Name			Job Name			
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-94R	SORT S/C - Pos TRANS		MONTHLY	OCS/MSD/MEP	18 APR 69	1 of 1	1 of 1

STATINTL

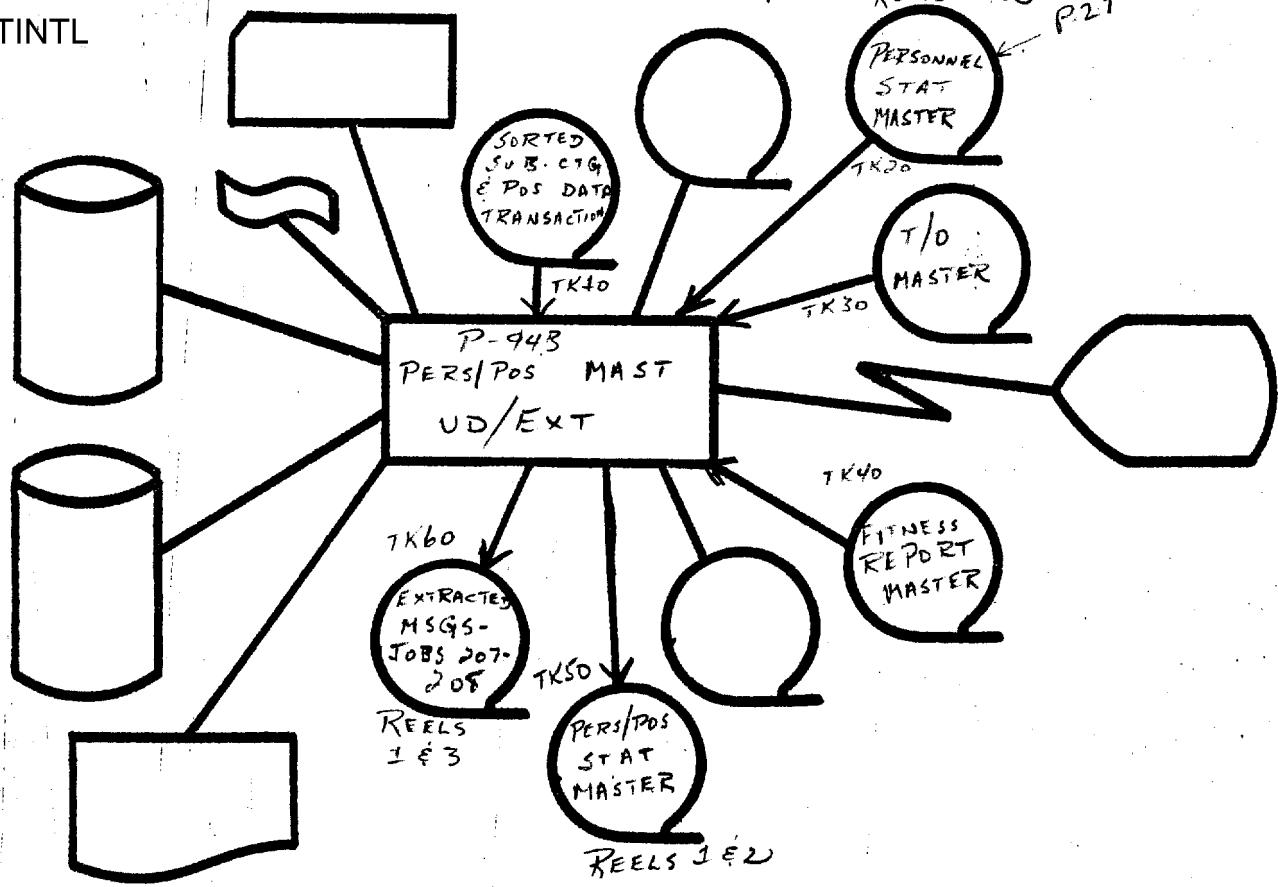


Brief Description of Program:

Takes the Sub category-Position tape from P-95 and sorts the records in serial number sequence

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296		PCA	MONTHLY	OC5/NSD/REP	18 APR 69	1 of 1	1 of 1

STATINTL



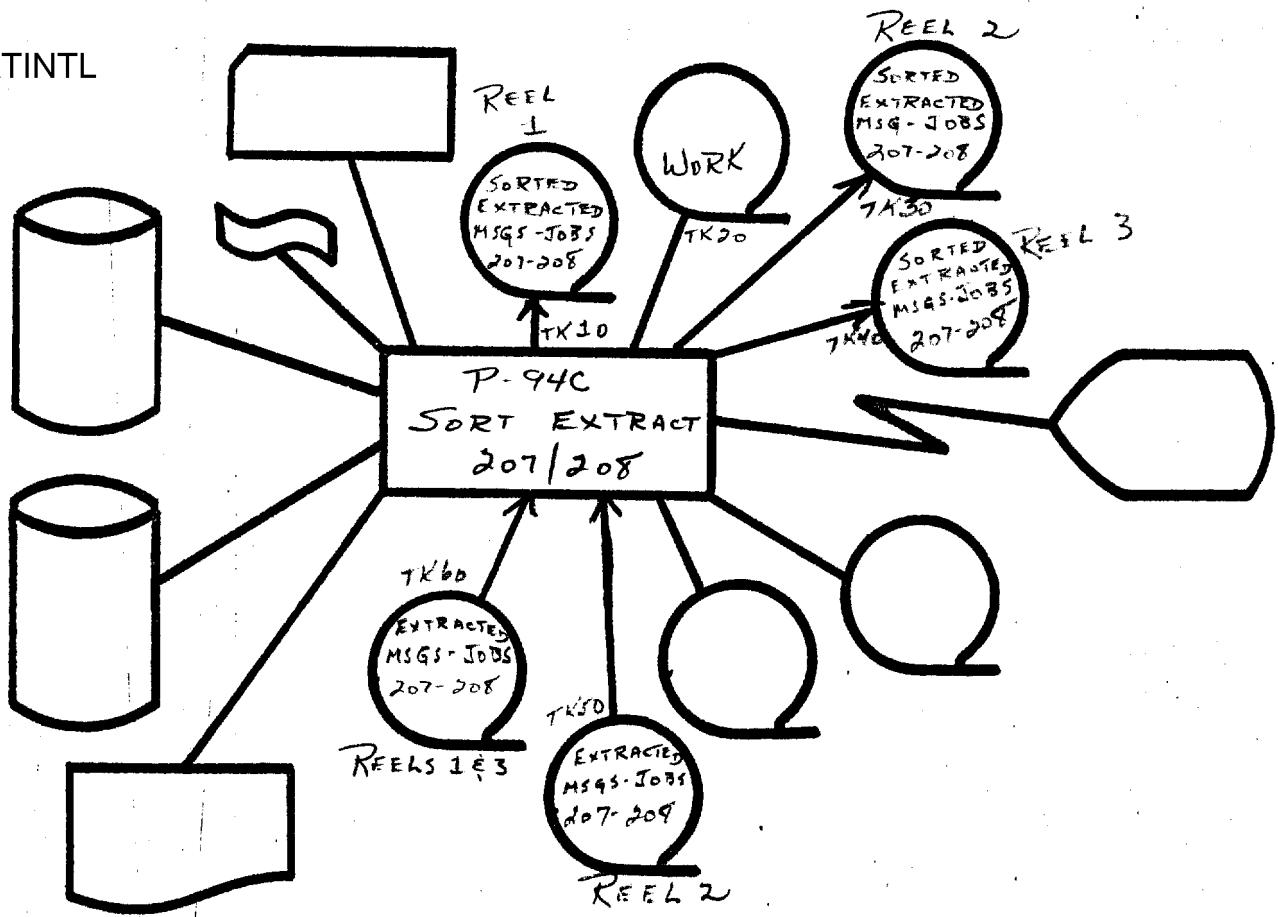
Brief Description of Program:

1. This program takes the Personnel Stat master and adds on to each record Sub-category Code, Position data & Fitness report data and builds the Personnel Position Status Master
2. Extract records for building reports 207, & 208 in P-943

70/45 2130

Program No.	Program Name	Job Name					
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P94C	SORT EXTRACT 207/208	REEL 2	SORTED EXTRACTED MSGS-JOBS 207-208	TK30	18 APR 69	1 of 1	1 of 1

STATINTL



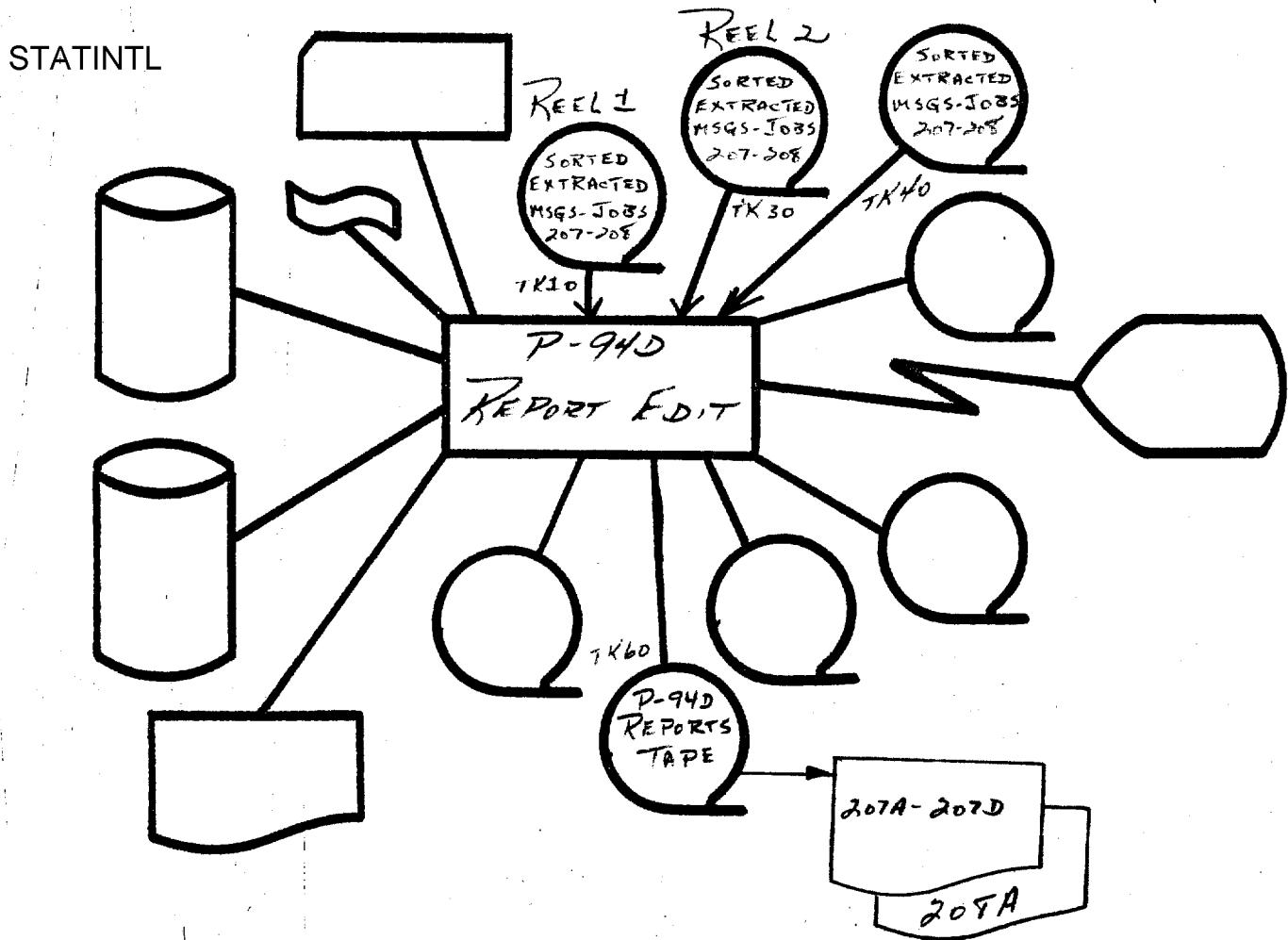
Brief Description of Program:

Sorts records that have been extracted
from P 94B

SYSTEMS FLOW CHART

70135 —

Program No.	Program Name	Job Name					
P-94D	REPORT EDIT	PHOEND					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296		RCA	MONTHLY	acs/msd/nep	18 Apr 69	1 of 1	1 of 1



Brief Description of Program:

Bullets reports 207A-D & 208A
Position? Specimen state

Note: to P-91A

*Had the Res/05
Stat Mark been
available when*

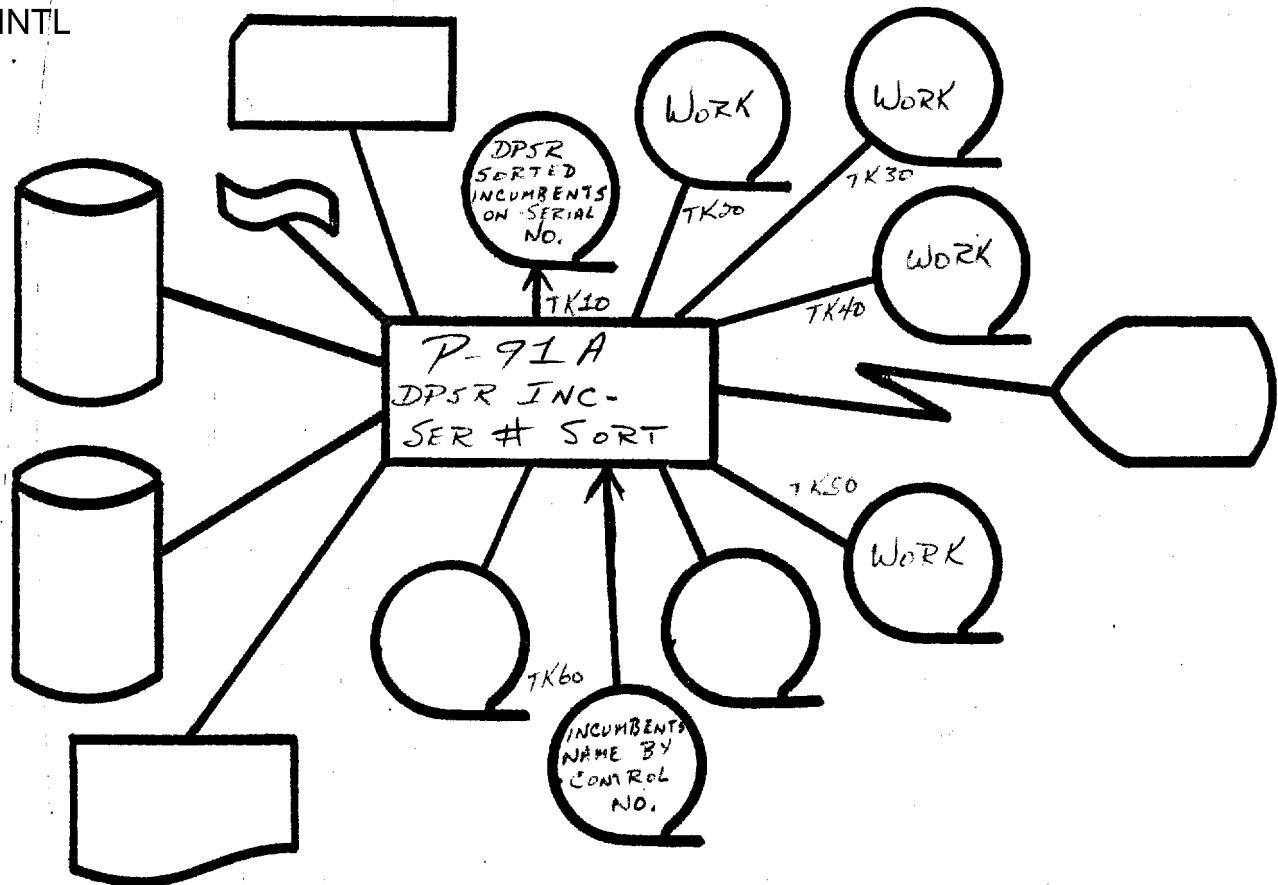
*These programs were
initially written; P-91A
P-91B, ~~P-91C~~ ~~(P-91D)~~
Would not have been
required.*

[Signature]

Approved For Release 2001/05/11 : CIA-RDP78-07181R000200020039-3
SYSTEMS FLOW CHART

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq. ON REQUEST	Of/Div/Br	Date	Chart	Page
25 296	[REDACTED]	RCA		DES/MSD/MCP	18 APR 64	1 of 1	1 of 1

STATINTL



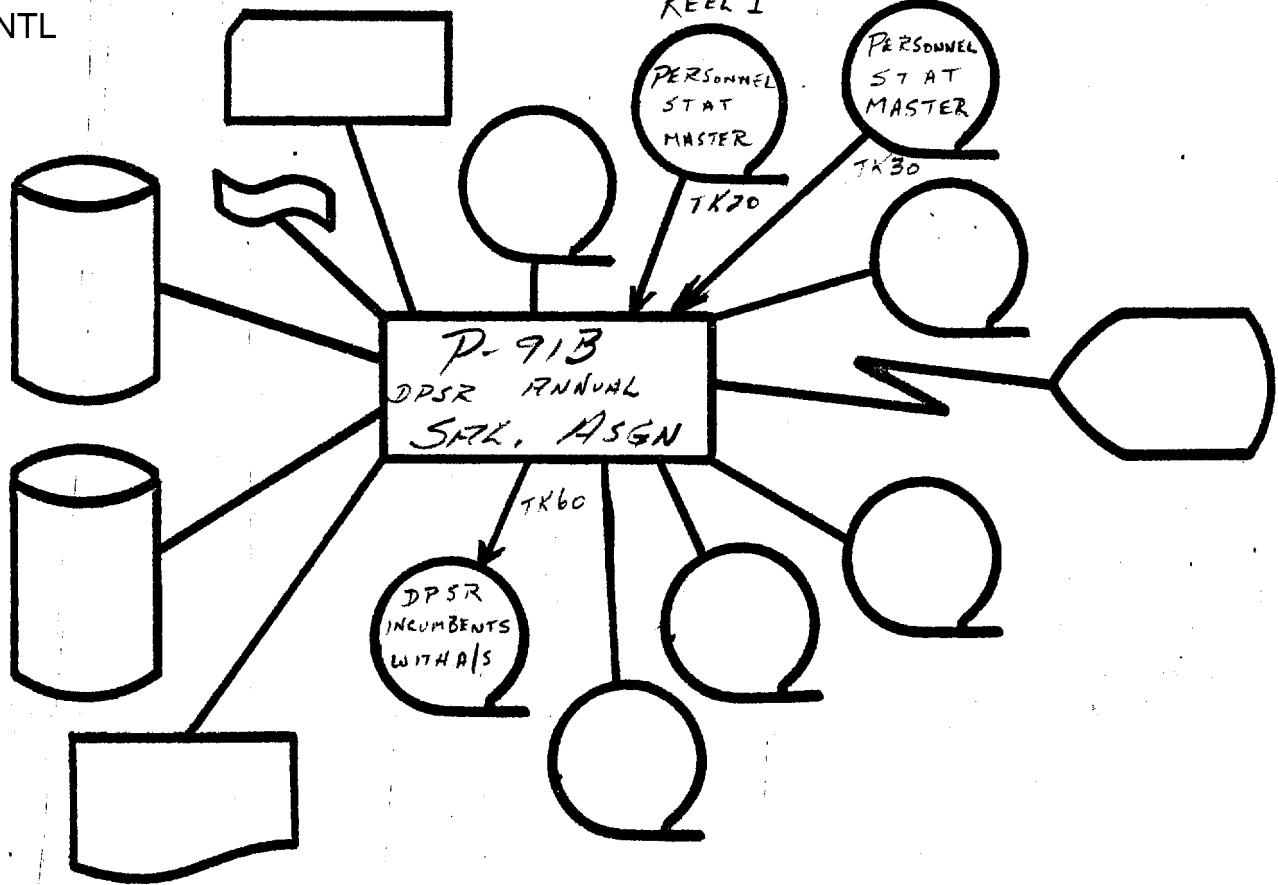
Brief Description of Program:

Sorts incumbent tape in serial number sequence.

DPSR = Detailed Personal Services Report

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-91B 25 296	[REDACTED]	RCA	ON REQUEST	OCS/MSD/MIS	18 JUN 69	1 of 1	1 of 1

STATINTL



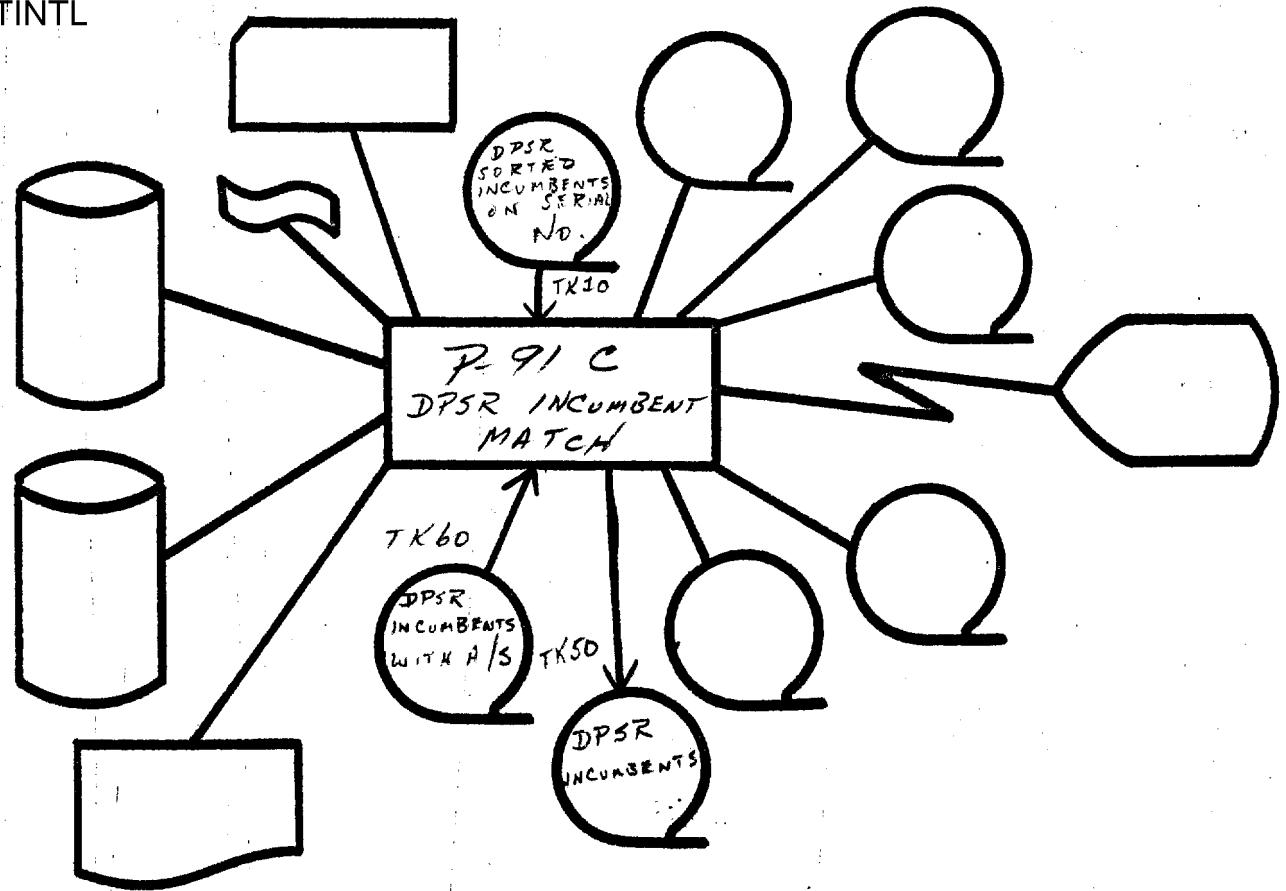
Brief Description of Program:

Computes annual salary for all employees,
(military, civilian etc)

Note: When this program was originally written the
Personnel Stat Master did not exist.

Program No.	Program Name					Job Name
P-91C	DPSR INCUMBENT MATCH					P/MOEND
Office Control Code No.	Drawn By	Lang.	Freq. ON REQUEST	Of/Div/Br	Date	Chart
25 296	[REDACTED]	RCA		OC5/MSD/MEP	18 APR 69	1 of 1

STATINTL



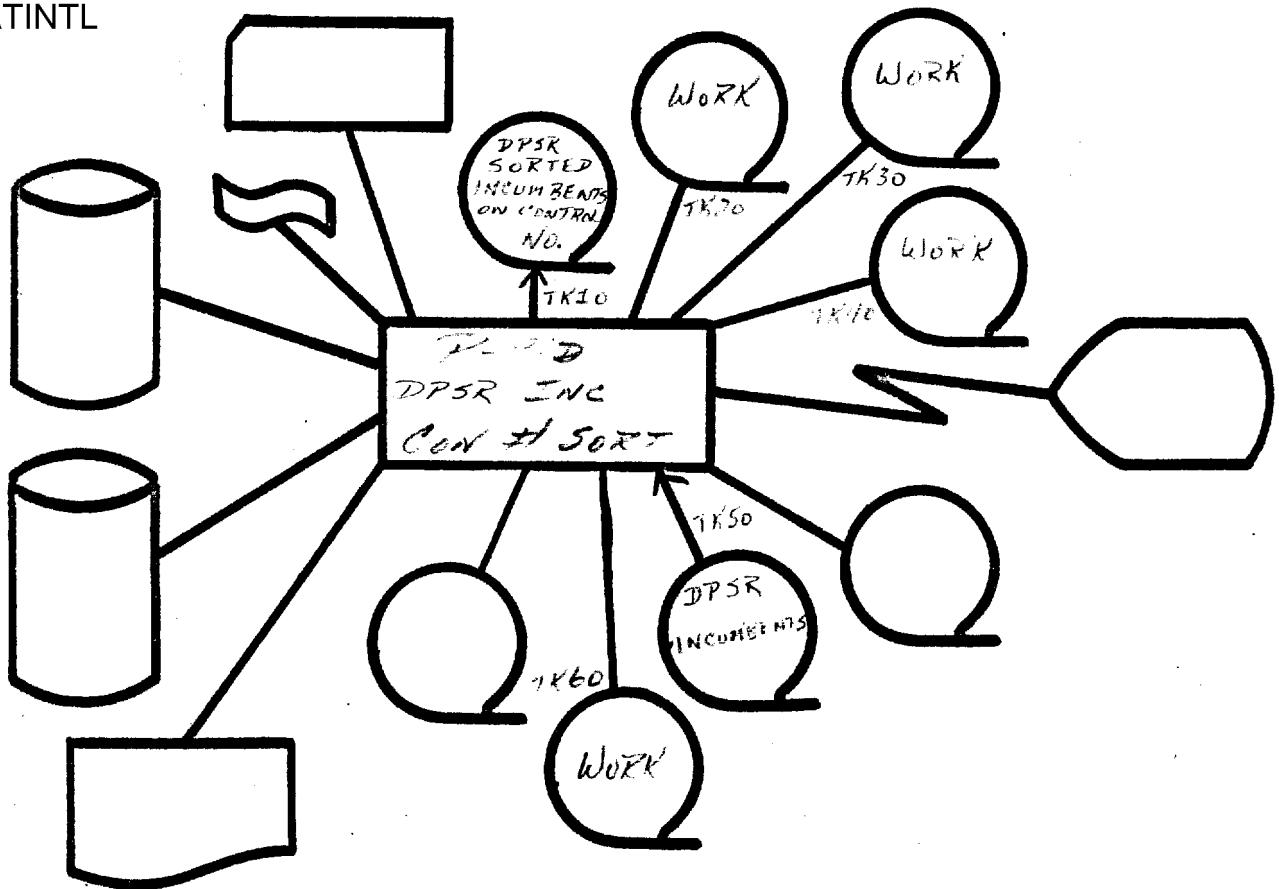
Brief Description of Program:

merges the DPSR sorted incumbents tape and the annual salary tape, and includes the Position Control Number on the output tape.

ITEMS FLOW CHART

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-91D 25 296	[REDACTED]	[REDACTED]	[REDACTED]	OCS/MSD/MED	22 APR 69	1 of 1	1 of 1

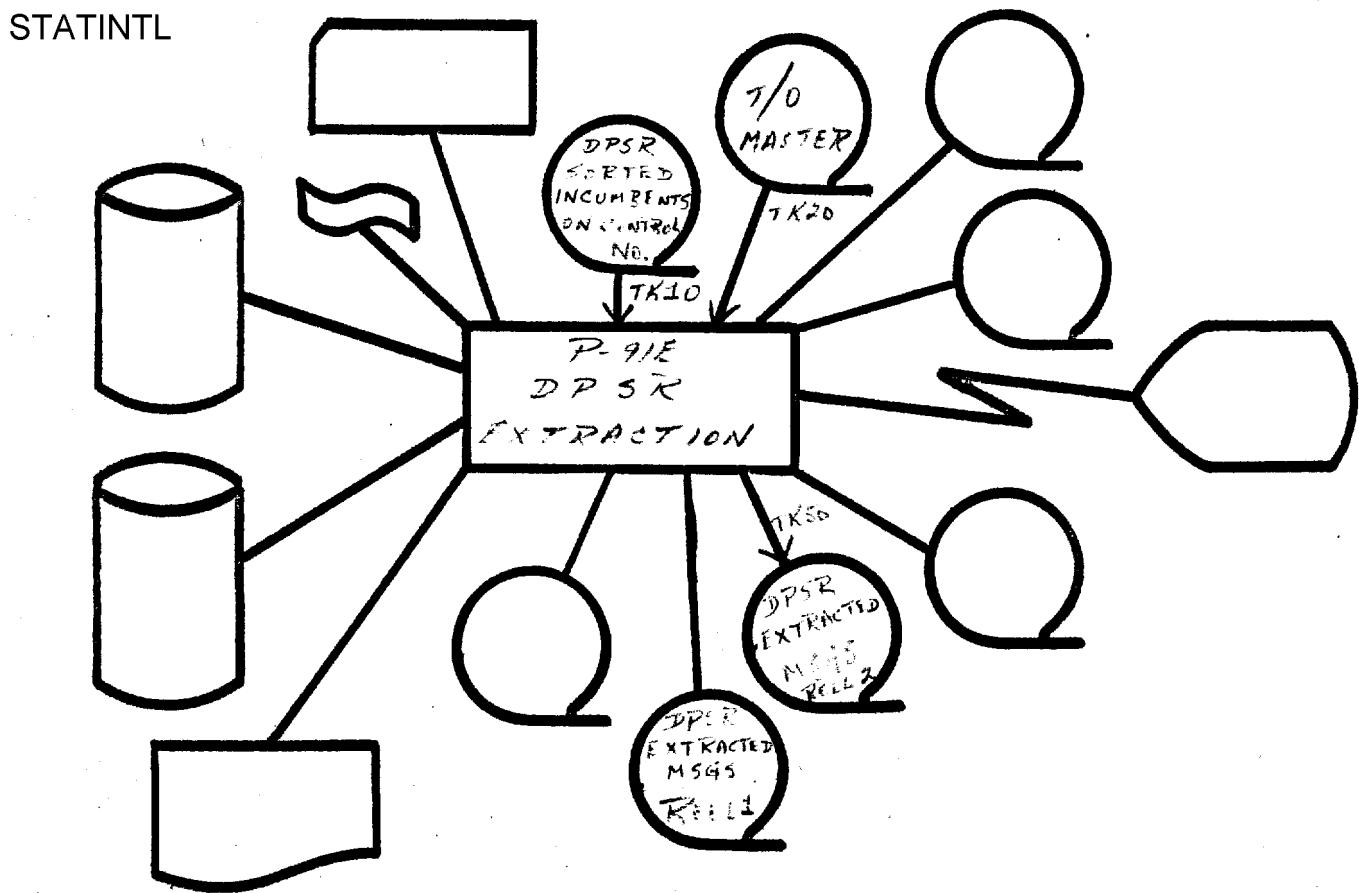
STATINTL



Brief Description of Program:

Sorts the DPSR Document Tape
in Control Number Sequence

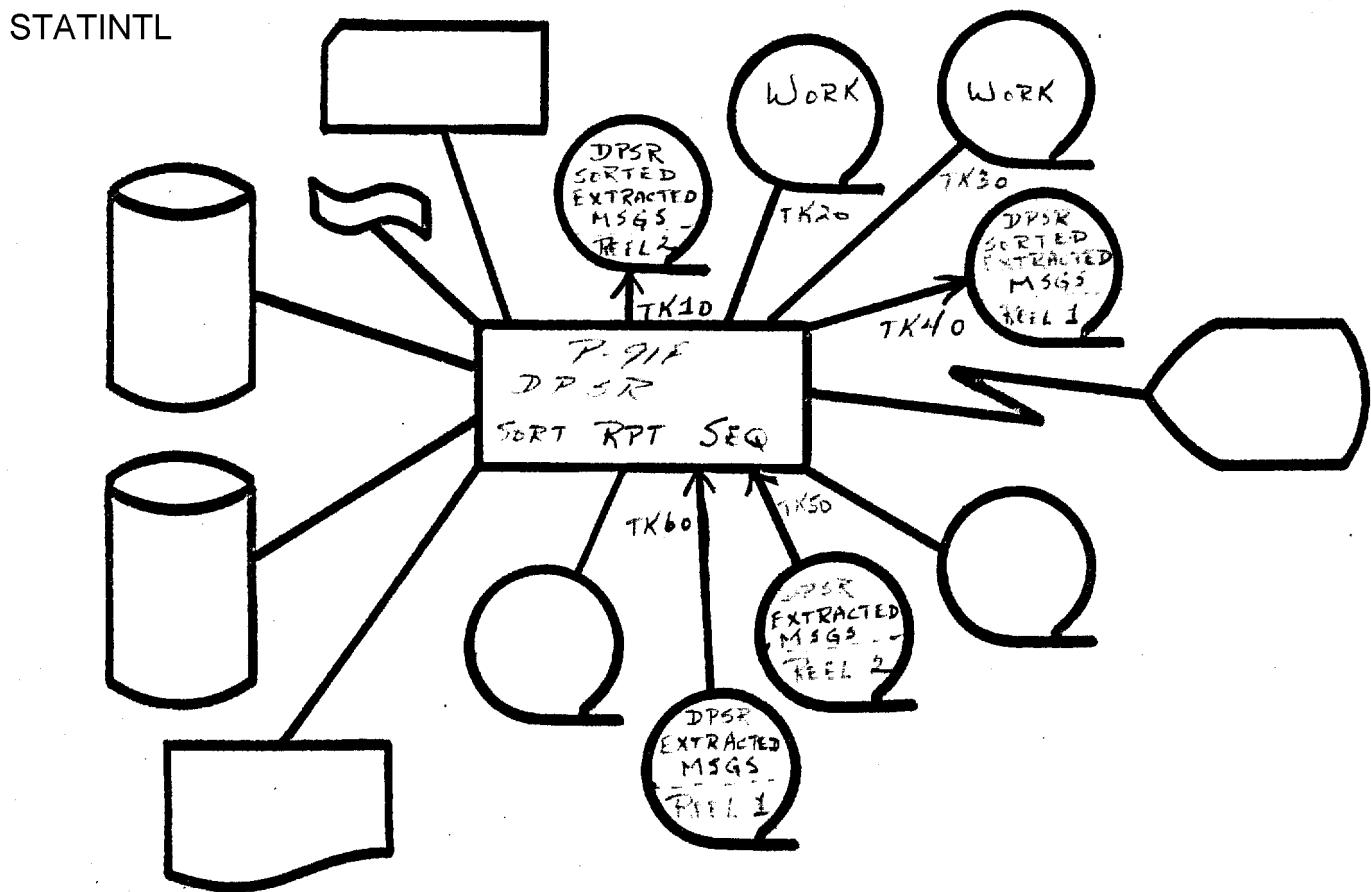
Program No.	Program Name	Job Name					
P-91E	DP5R EXTRICATION	PHOENIX					
Office Control Code	Drawn By	Lang.	Freq. IN REQUEST	Of/Div/Br	Date	Chart	Page
25	296	RCA		DCS/MSD/NEP	22 APR 69	1 of 1	1 of 1



Brief Description of Program:

Brief Description of Program:
Necessary Data is extracted from the 7% master
and the Sorted Documents to produce
reports 191A & 191B

Program No.	Program Name	Job Name					
P-91E	DPSR SORT RPT SEQ	PMOEND					
Office Control Code	Drawn By	Lang.	Freq. on	Of/Div/Br	Date	Chart	Page
25 296		RCA	REQUEST	OCS/MSD/MSD	22 APR 69	1 of 1	1 of 1

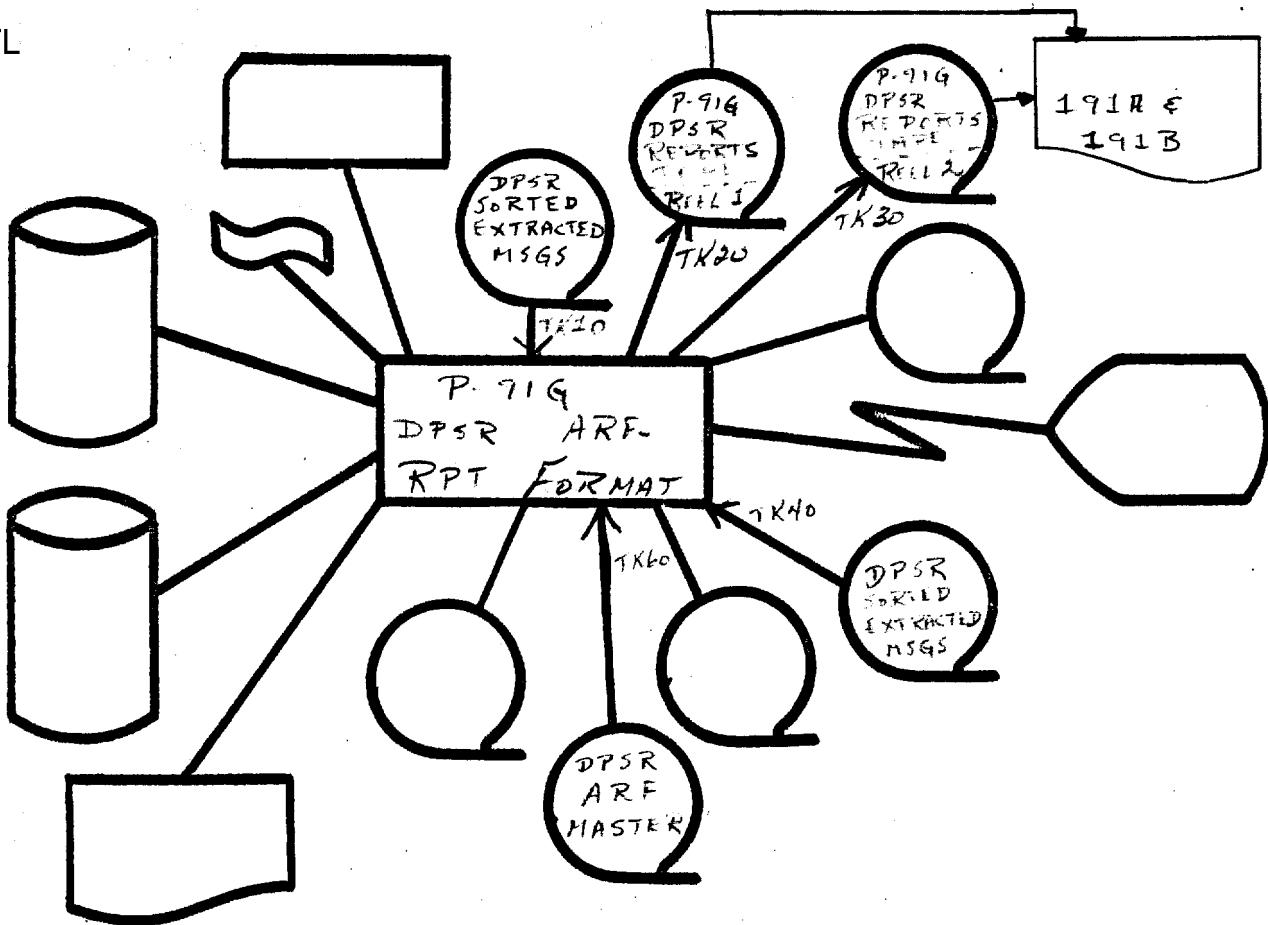


Brief Description of Program:

f Description of Program:
Sorts DPSR extracted records from
P-91E

Program No.	Program Name	Flow Chart						Job Name
Office Control Code No.	Drawn By	Lang.	Freq. on REQUEST	Of/Div/Br	Date	Chart	Page	PHOENIX
P-91G 25 296	[REDACTED]	PAH	DCS/MSD/MEP	22 APR 69	1 of 1	1 of 1	1 of 1	

STATINTL



Brief Description of Program:

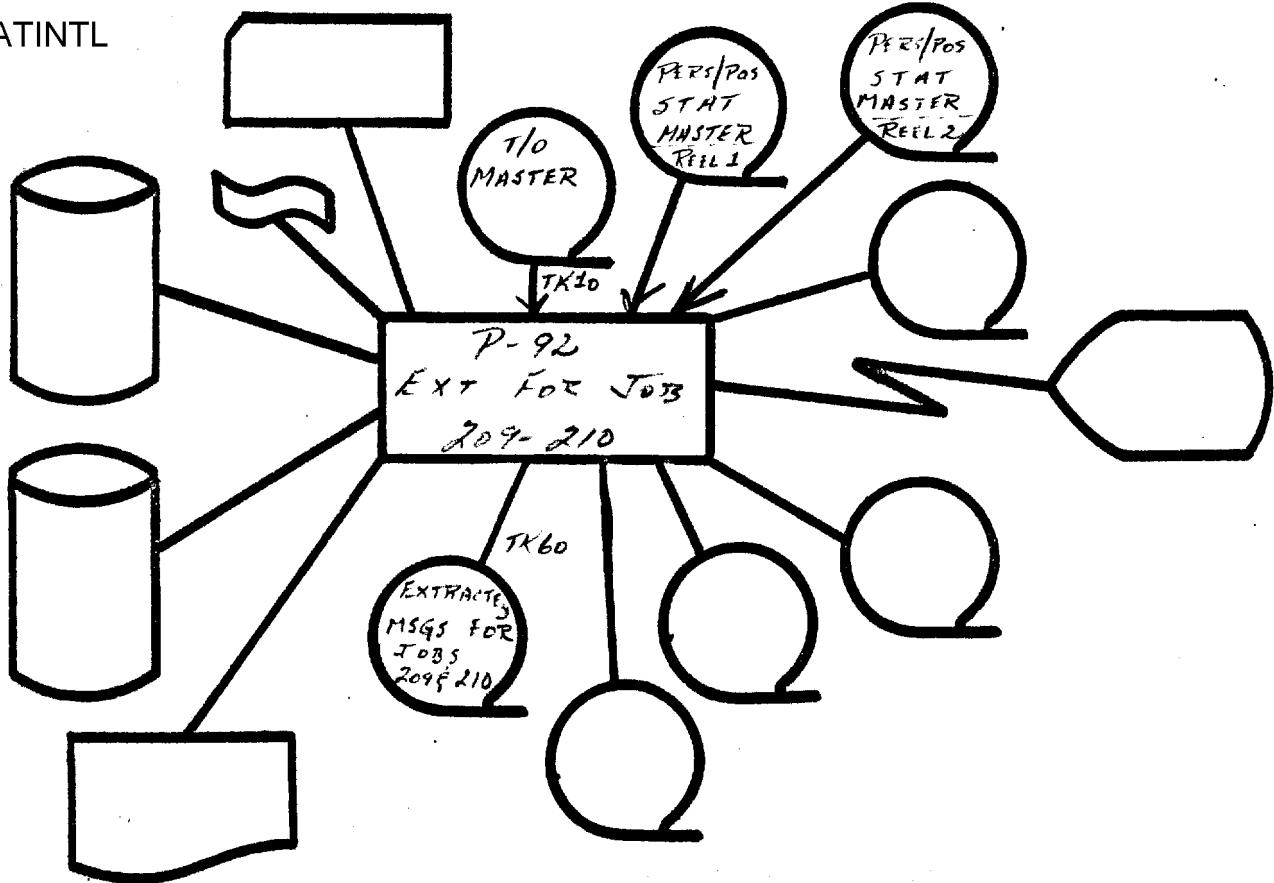
Builds - reports 191A & 191B in compliance with the ARF standard

(Detail Personnel Services Report - Grade by location by Office)

ARF = Automatic Report Formatter (Rec Service Routine)

Program No.	Program Name					Job Name	
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296	[REDACTED]	RCA	MONTHLY	05/1962	22 Apr 69	1 of 1	1 of 1

STATINTL



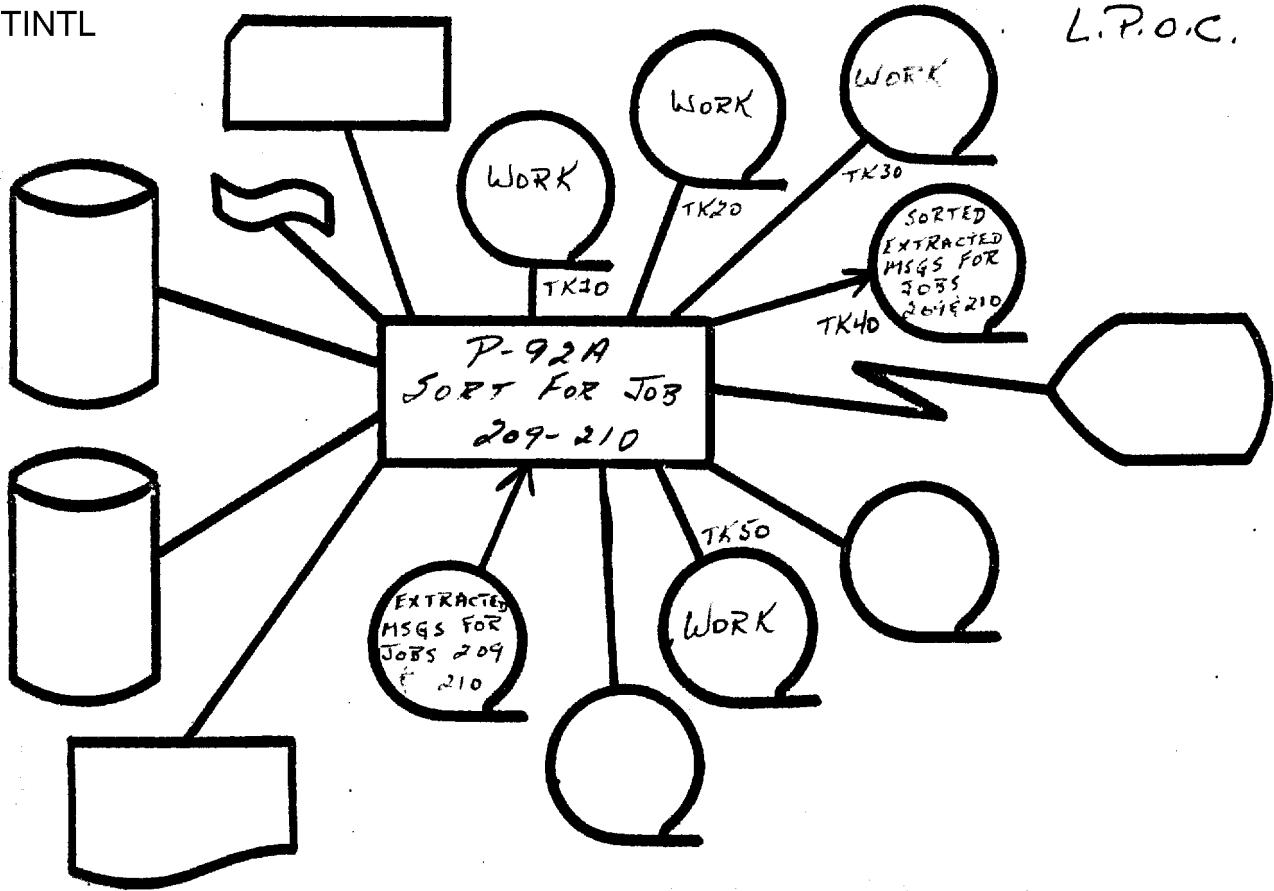
Brief Description of Program:

Extracts data on Commo documents and commo positions and headers

Program No.	Program Name						Job Name	
Office Control Code	Control No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
85	296	[REDACTED]	PCA	MONTHLY	005/MSD/MEP	22 APR 69	1 of 1	1 of 1

STATINTL

L.P.O.C.



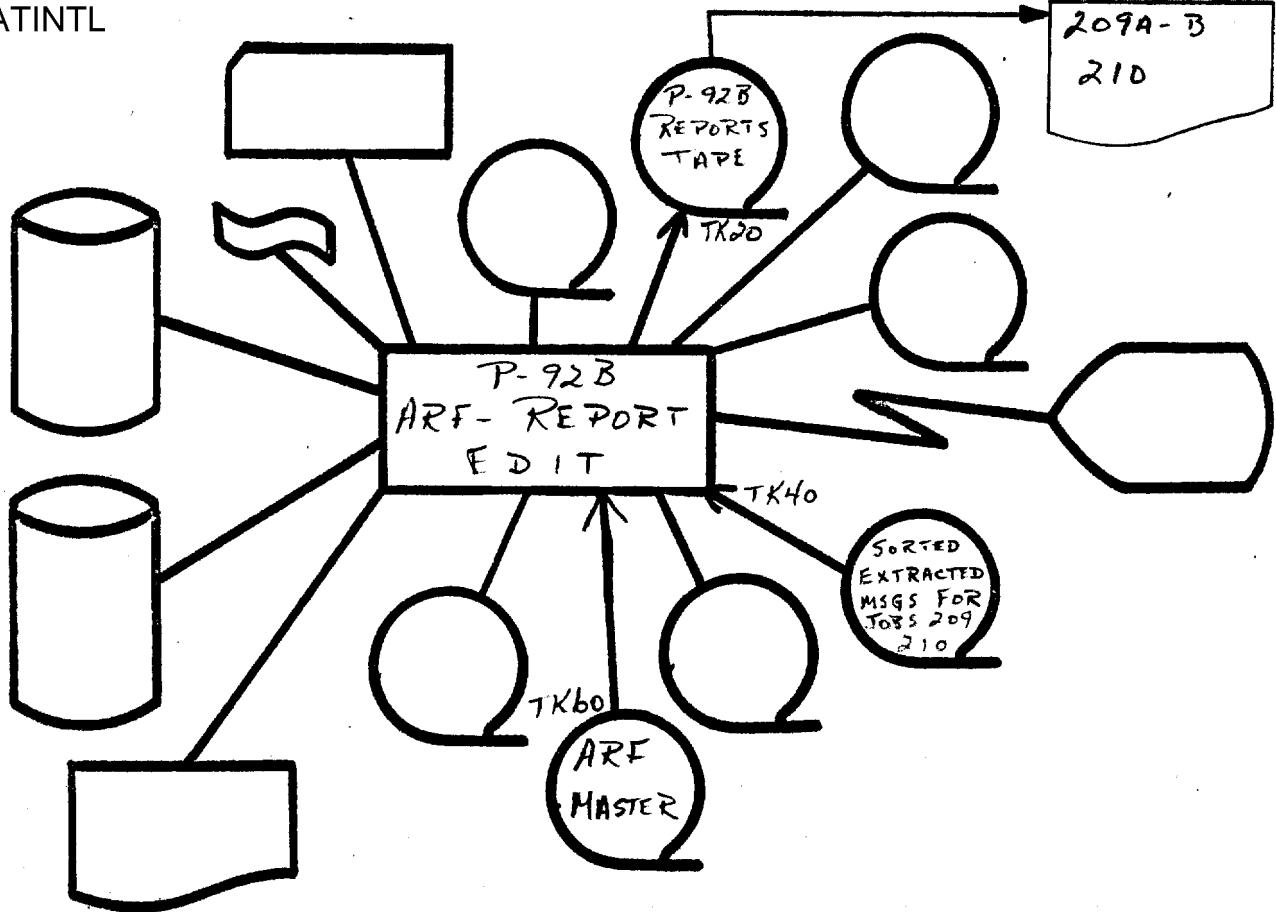
Brief Description of Program:

Sorts extracted records from P-92

SYSTEMS FLOW CHART

Program No.	Program Name	Job Name					
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296		RCA	MONTHLY	OCS/ASD/MIPS	22 APR 69	1 of 1	1 of 1

STATINTL



Brief Description of Program:

ARF = Automatic Report Formatter.

RCA Service routine with own Coding

Formats report in a list format.

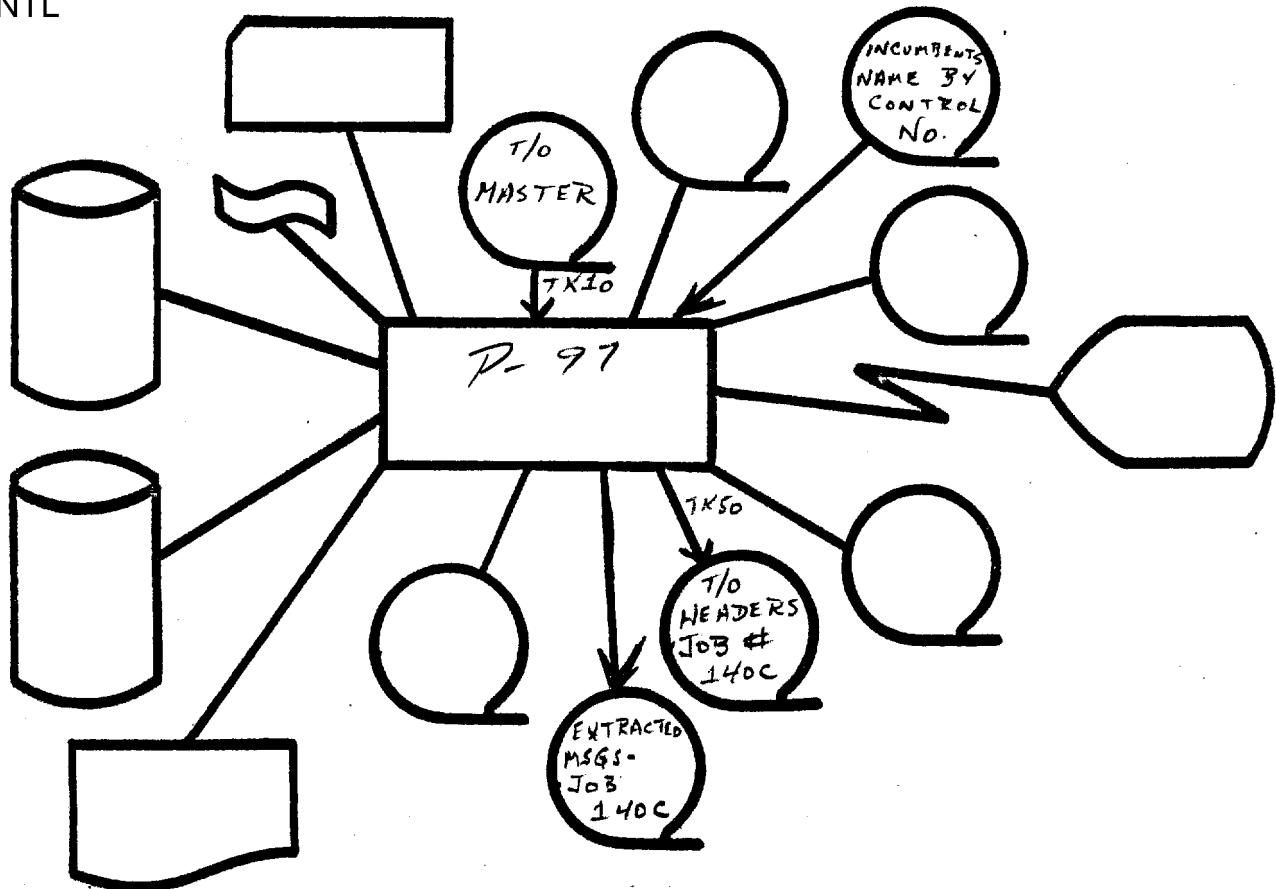
Builds reports 209A-B and 210

209 Commu Career Service Positions

210 Alpha Roster of DDS-Group Personnel by office

Program No.	Program Name	Job Name					
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-91 25 296	RCH	ENGLISH	WEEKLY	0CS/MSD/MEP	22 APR 69	1 of 1	1 of 1

STATINTL



Brief Description of Program:

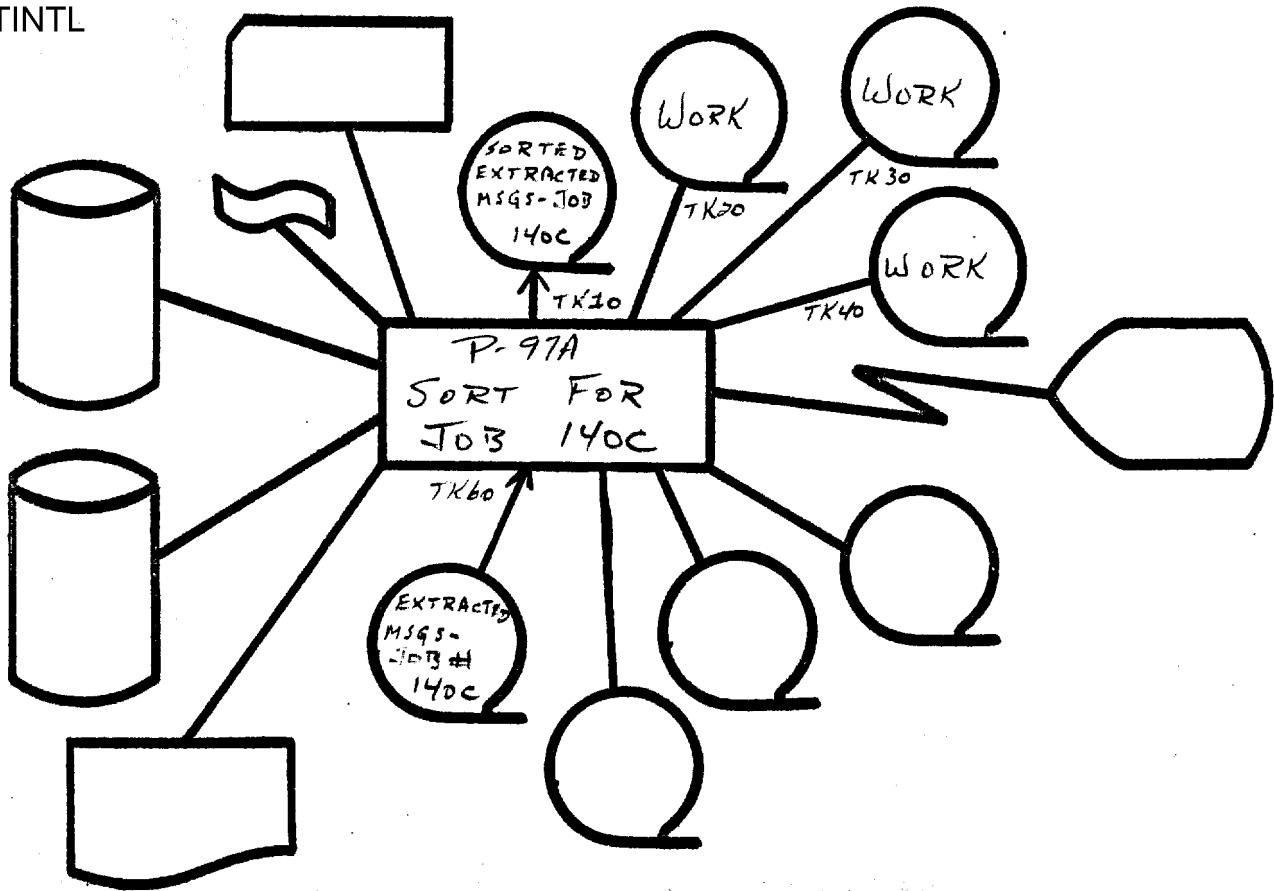
Extracts data from the T/O Master and Incuments Name by Control No. for producing - report 140C

140C - PCR arrangement of Personnel assigned to 5 slots carrying a different Service Designation

SYSTEMS FLOW CHART

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 296	[REDACTED]	RCA	MONTHLY	DCS/Insolned	22 Apr 69	1 of 1	1 of 1

STATINTL



Brief Description of Program:

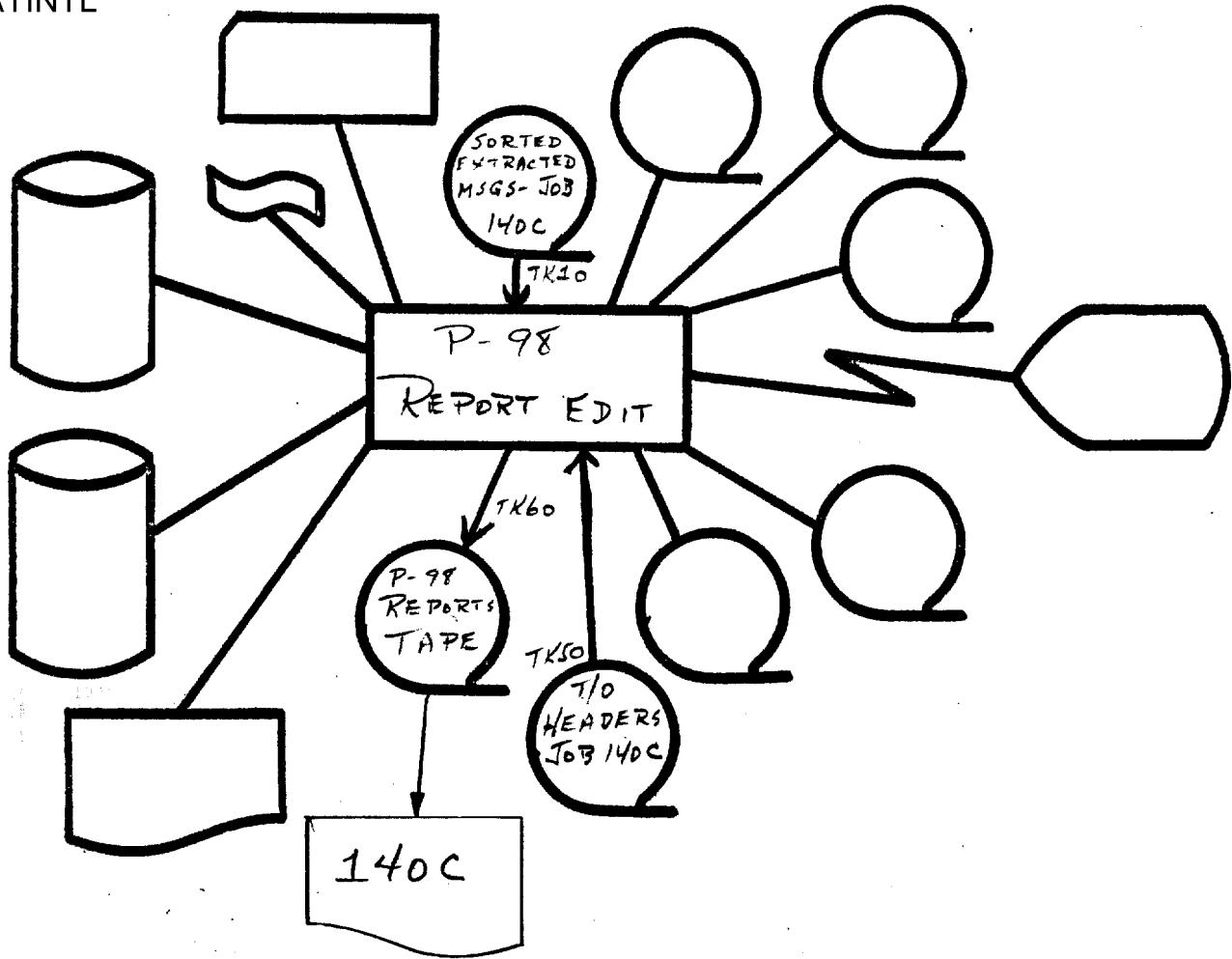
Sort extracted data for Job 140C

7045 20

70/35

Program No.	Program Name						Job Name	
P 98	REPORT EDIT						PEND	
Office Control Code	Control No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25	296	[REDACTED]	PCN	MONTHLY	OCS/MSD/MSC	22 APR 69	1 of 1	1 of 1

STATINTL



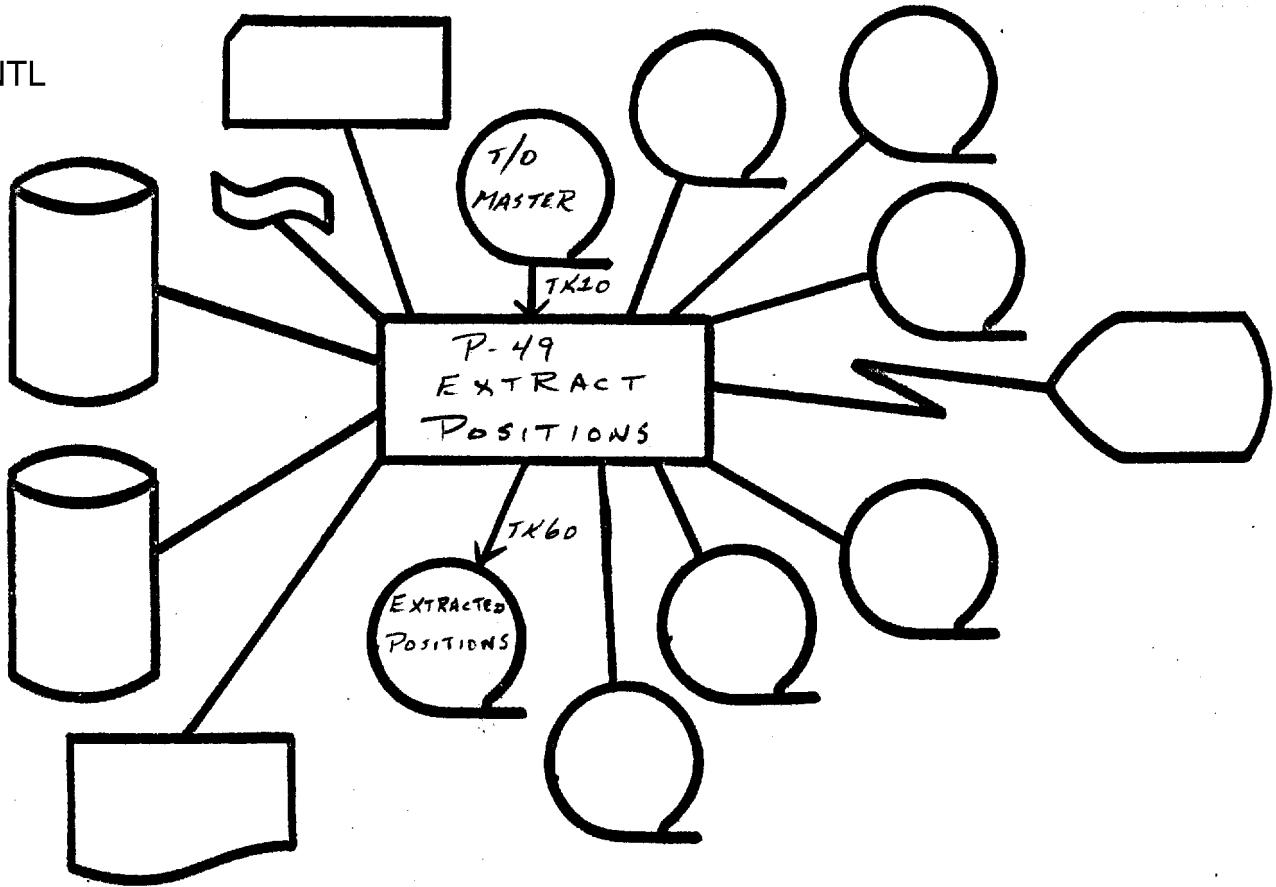
Brief Description of Program:

Builds report 140C

162

Program No.	SYSTEMS FLOW CHART					Job Name	
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
P-49 25	297	RCA	on REQUEST	DCS/MSD/MPD	23 Mar 69	1 of 1	1 of 1

STATINTL



Brief Description of Program:

Extracts necessary T/O position data for producing reports 217A - E

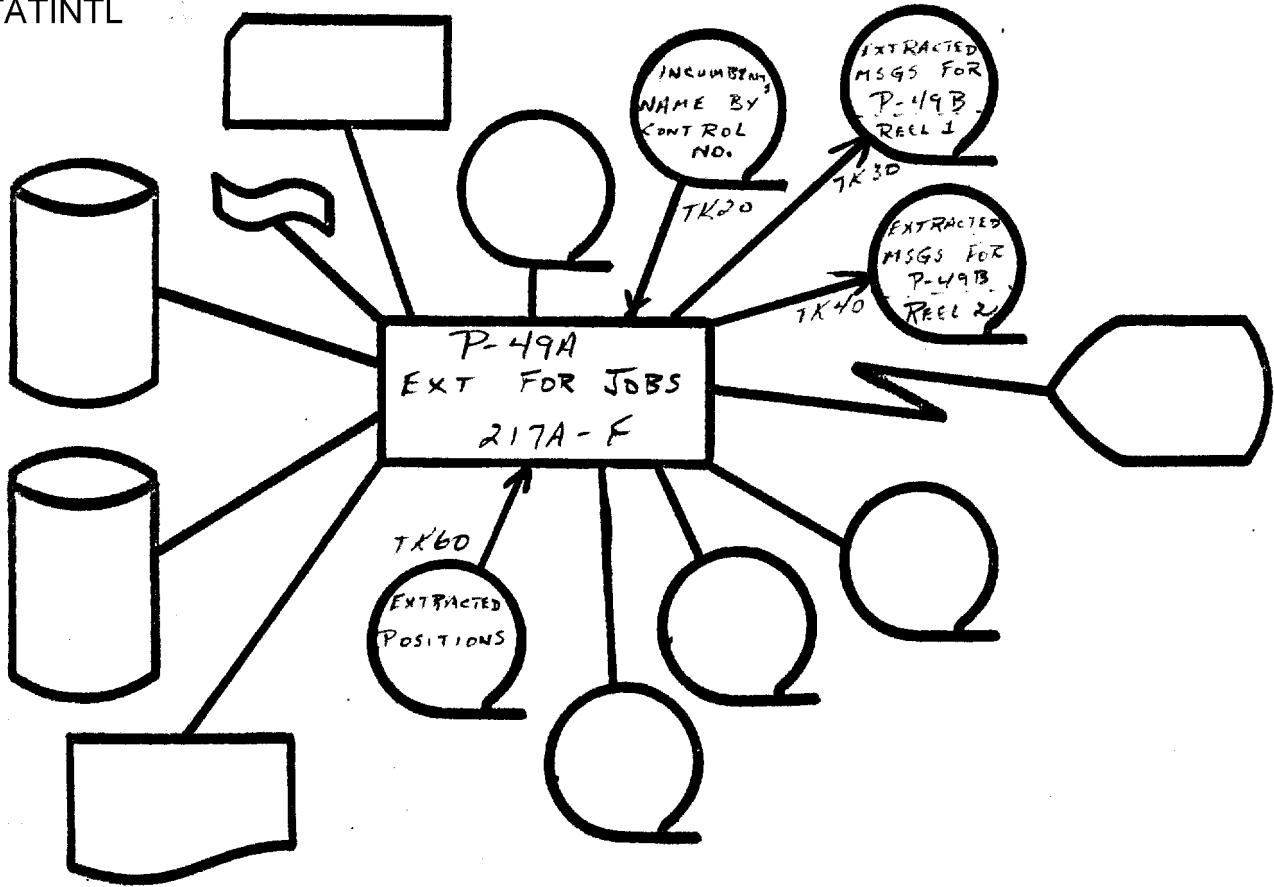
7045 120

Approved For Release 2001/05/11 : CIA-RDP78-07181R000200020039-3

SYSTEMS FLOW CHART

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
35 297	[REDACTED]	RPC	Request	OCS/MOD/MER	23/Apr/69	1 of 1	1 of 1

STATINTL

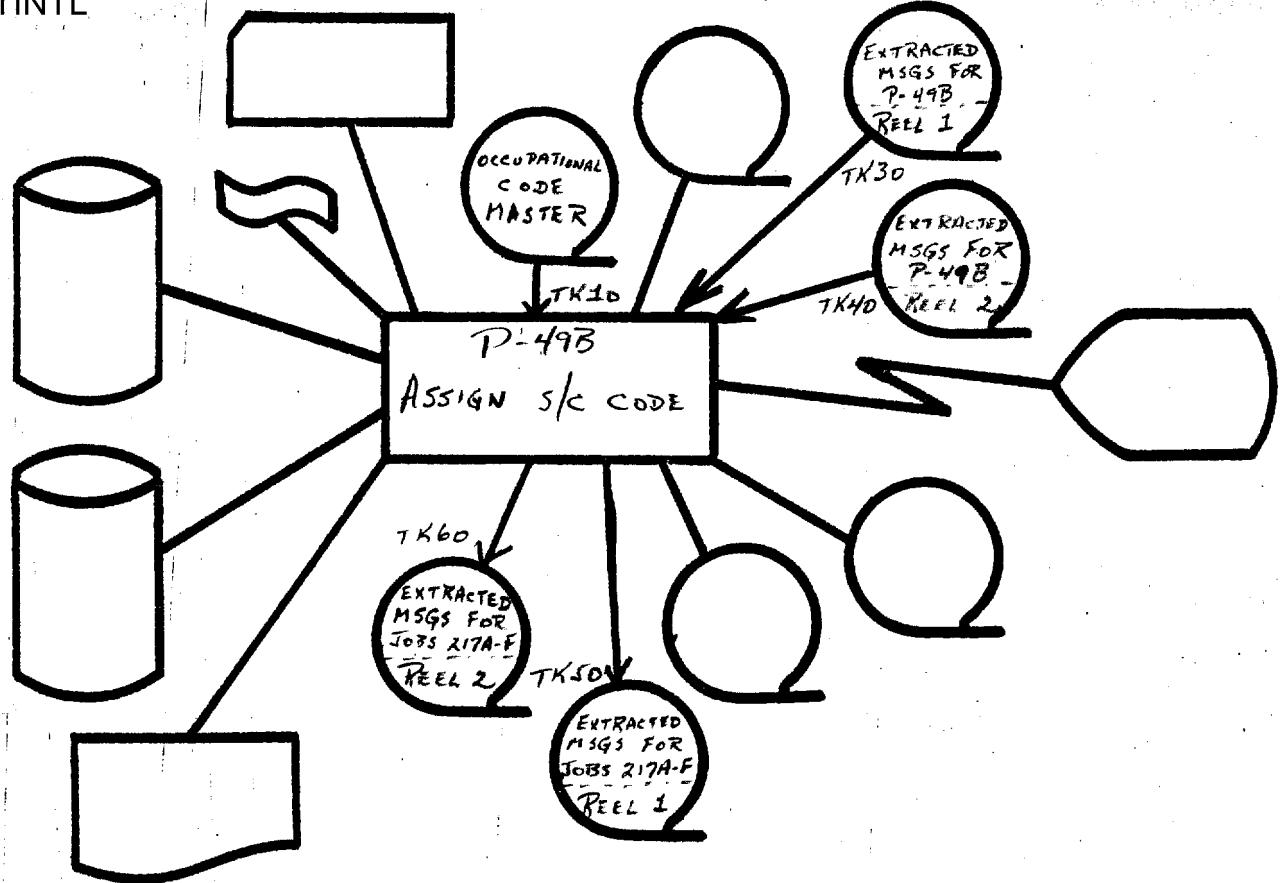


Brief Description of Program:

113
 Takes the "Incumbent Name by Control No" produced by P-15A and merges the data with the "Extracted Positions" tape produced by P-49

Program No.	Program Name	Job Name					
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 297	[REDACTED]	[REDACTED]	IN REQUEST	OCS/MSD/ncp	23 APR 69	1 of 1	1 of 1

STATINTL



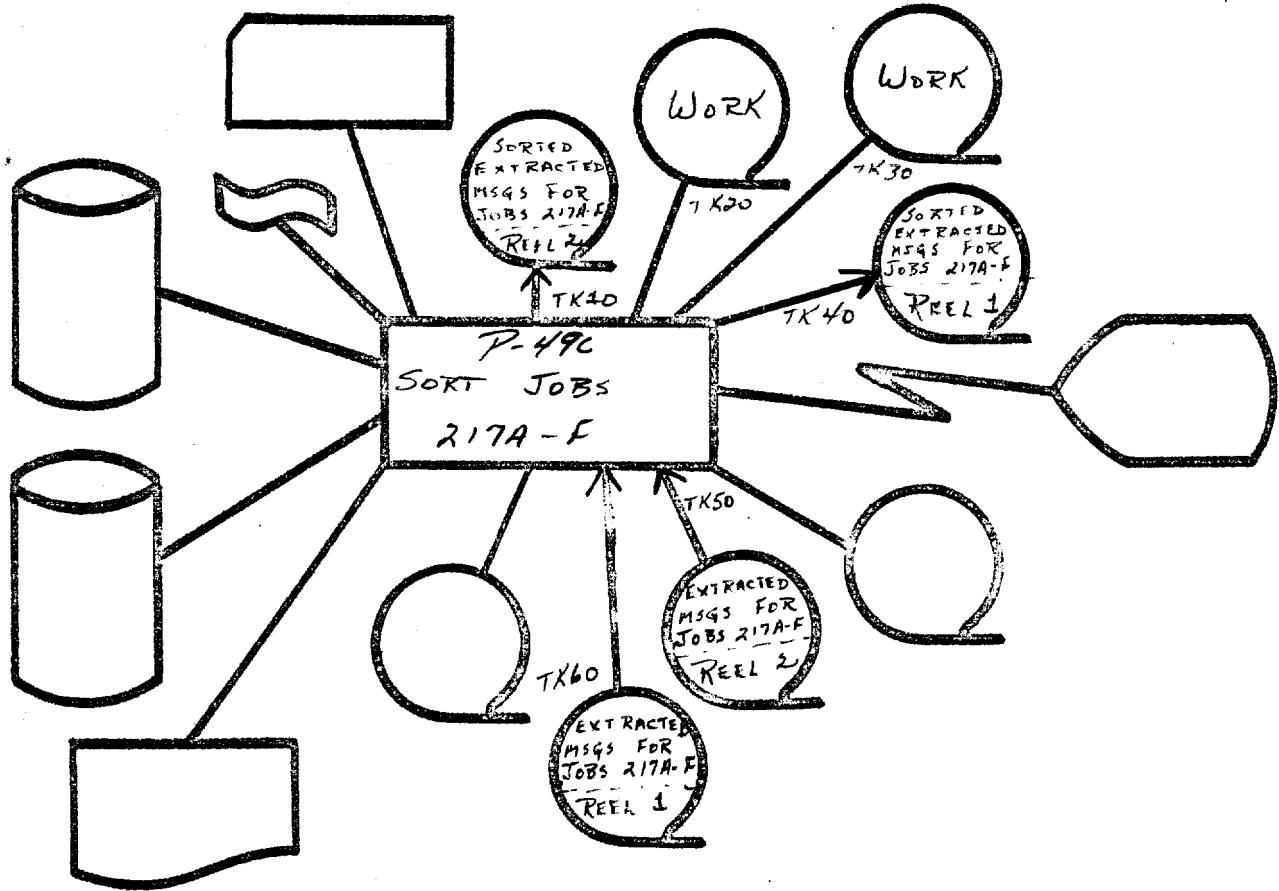
Brief Description of Program:

Assigns Sub-Category Code to extracted records from P-49A

S/C = Sub. CATEGORY CODE - I.E. PROFESSIONAL, CLERICAL

Program No.	Program Name	Job Name					
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 297	1	RE	REQUEST	OC5/M5D/M5D	23 APR 69	1 of 1	1 of 1

STATINTL

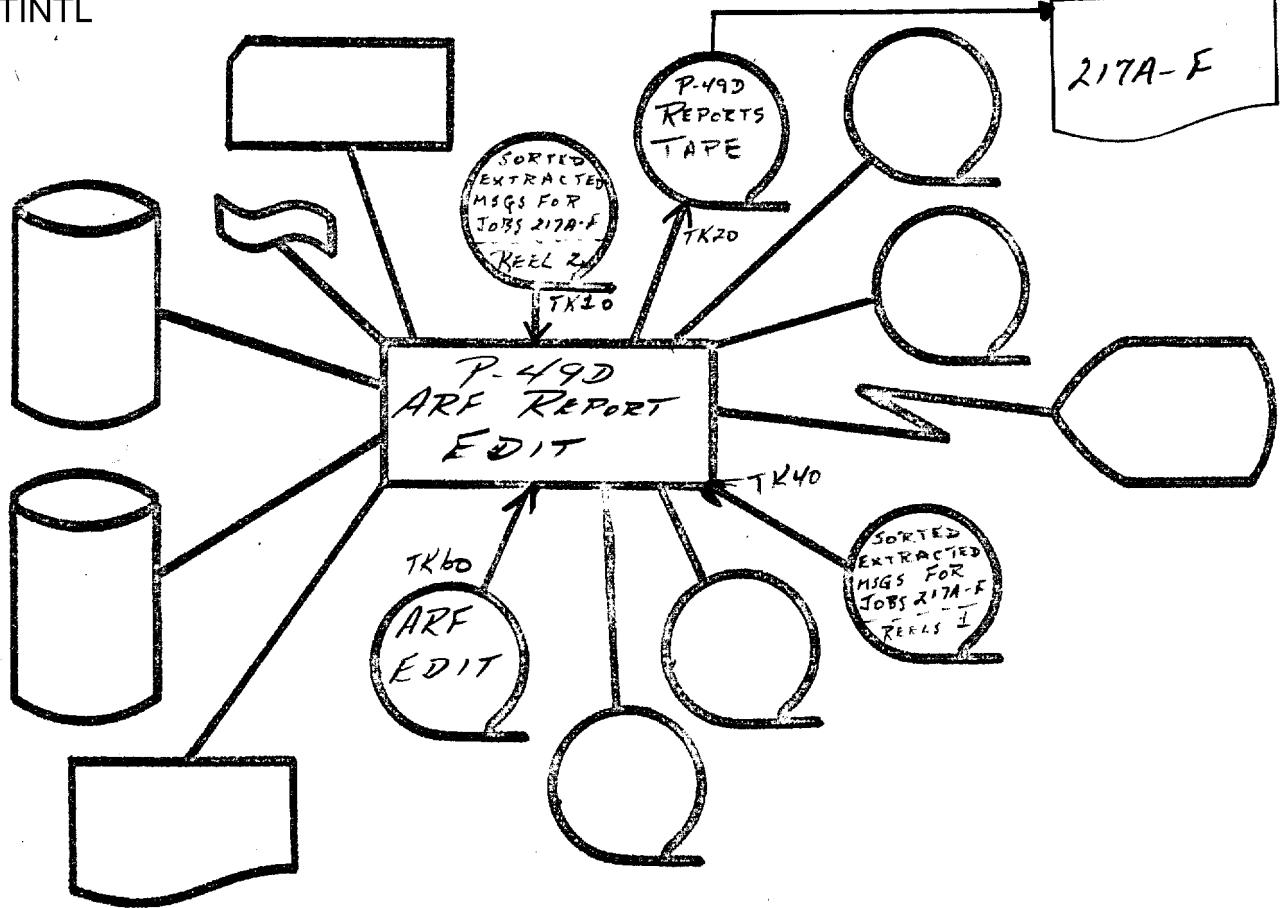


Brief Description of Program:

Sorts extracted records produced
by P-49B

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 297	RCA	ON REQUEST	0CS/MSD/MSP	23 APR 69	1 of 1	1 of 1	1 of 1

STATINTL



Brief Description of Program:

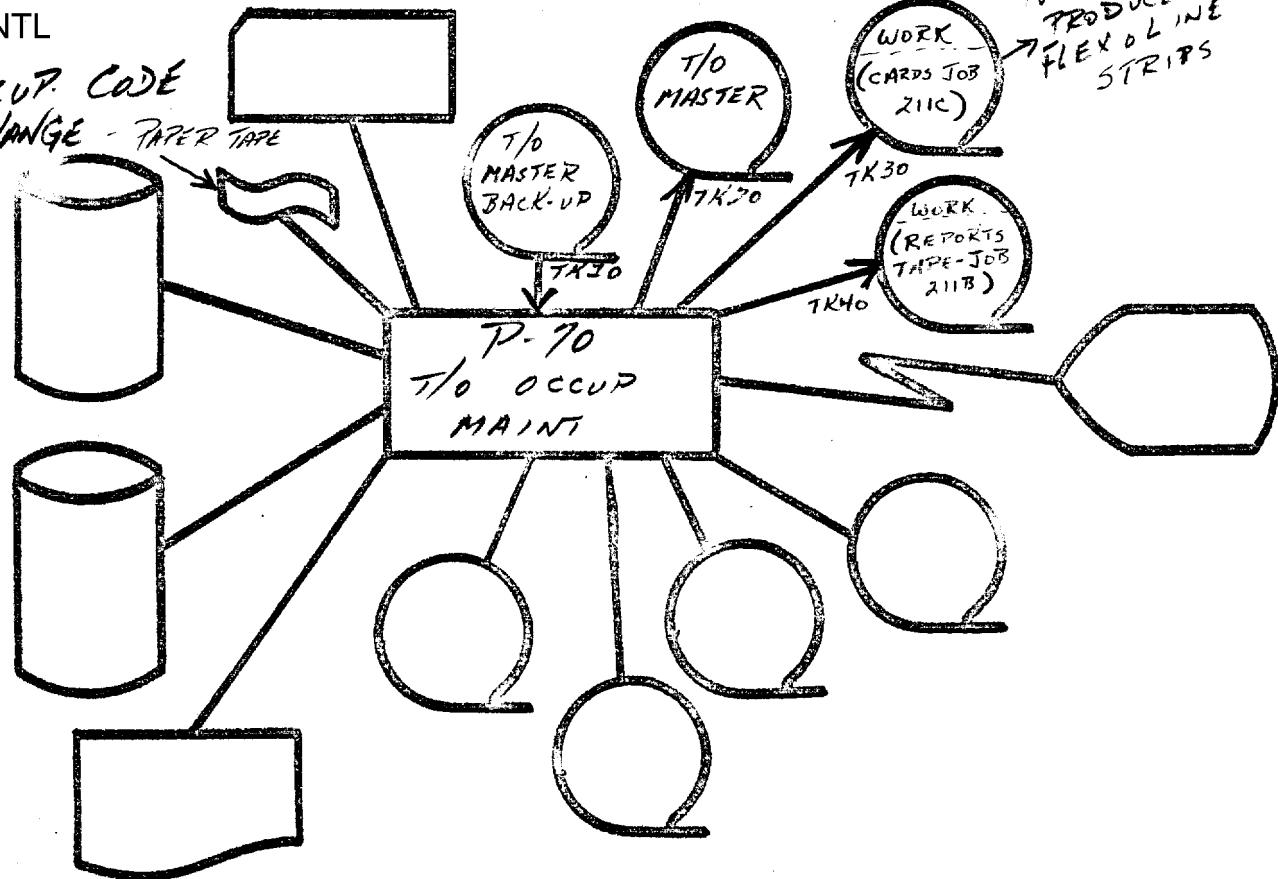
Builds reports 217A - F

1/26

Program No.	Program Name	Job Name					
Office Control Code	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 297	RCA	ON REQUEST	DCS/HSD/HG7	23 APR 69	1 of 1	1 of 1	

STATINTL

OCCUP. CODE
Block CHANGE - PAPER TAPE



Brief Description of Program:

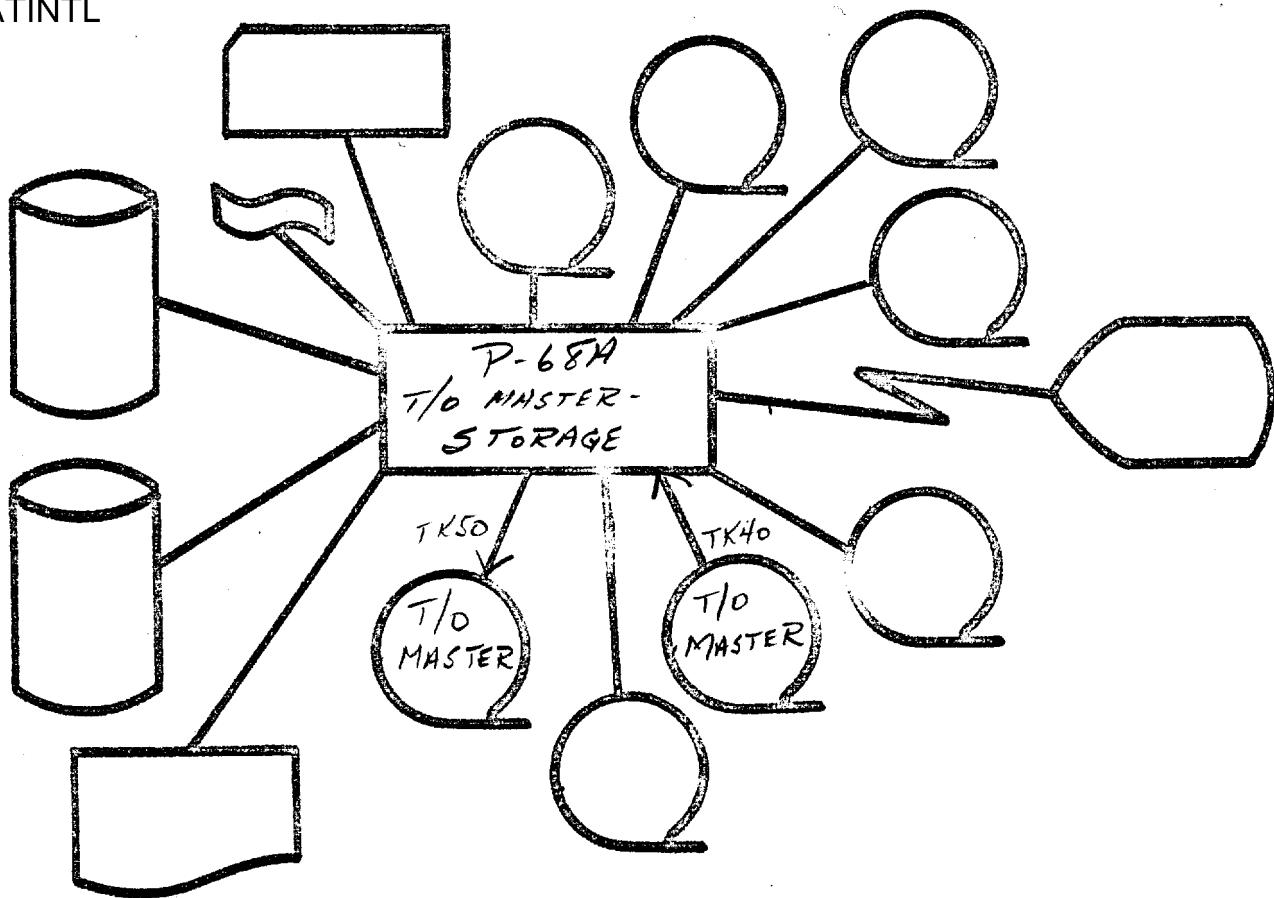
Performs occupational code block changes to the T/O master. Takes all occupational code changes that are input on paper tape and updates the T/O master, produces cards that are used to produce Flex-o-line strips, and a report indicating all the changes that have taken place.

7045 :15

SYSTEMS FLOW CHART

Program No.	Program Name	Job Name					
Office Control Code No.	Drawn By	Lang.	Freq.	Of/Div/Br	Date	Chart	Page
25 297	RCA	SEMI- ANNUAL	OCS/MSD/MEP	23 APR 69	1 of 1	1 of 1	1 of 1

STATINTL



Brief Description of Program:

19
 Produces historical tape of T/O Master.

This program is run semi-annual and simply changes the current T/O master onto a tape which is kept for historical runs.